

Board of Health
Wednesday, February 28, 2024
6:00 P.M. Downstairs Conference Room
Columbus County Health Department

AGENDA

- I. Call to Order and Invocation.....Pat Ray, Chair**
- II. Welcome.....Pat Ray, Chair**
- III. Approval of Agenda.....Pat Ray, Chair**
- IV. Public Comment.....Pat Ray, Chair**
- V. Approval of Minutes.....Pat Ray, Chair**
- VI. Financial Update.....Charlene Bush, Budget Director**
 - A. Financial Statement November, December** *(Benchmark 33, Activity 33.6)*
 - B. Funding Update** *(Benchmark 33, Activity 33.6)*
 - C. Patient Count-November and December** *(Benchmark 33, Activity 33.6)*
 - D. 2024 / 2025 Budget, Fee Charges** *(Benchmark 33, Activity 33.5)*
 - E. Staff Update** *(Benchmark 37, Activity 37.6)*
- VII. Environmental Health Update.....Kristie Priest, Supervisor**
 - A. Staff Update** *(Benchmark 15, Activity 15.2)*
 - B. Custom Data Processing (CDP)** *(Benchmark 37, Activity 37.6)*
- VIII. Health Education Jamika Lynch, Health Educator**
 - A. Community Health Assessment** *(Benchmark 1, Activity 1.1)*
 - B. Staff Update** *(Benchmark 37, Activity 37.6)*
- IX. Quality AssuranceDaniel Buck, QA Specialist**
 - A. Quarterly Audit Review** *(Benchmark 27, Activity 27.1)*
- X. Nursing.....Patti Nance, Nursing Director**
 - A. Tuberculosis Update.....Renee' Pridgen PHN III / CD** *(Benchmark 40, Activity 40.1)*
- XI. Chairperson's Forum.....Pat Ray, Chair**
 - A. Election of Chair and Vice-Chair for 2024**
- XII. Director's Forum.....Kim Smith, Health Director**

- A. Health Directors' Job Description Review** *(Benchmark 37, Activity 37.4)*
- B. Health Directors' Activities for 2024** *(Benchmark 37, Activity 37.4)*
- C. BOH Handbook Update** *(Benchmark 36, Activity 36.1; Benchmark 37, Activity 37.2)*
Operational Procedures *(Benchmark 34, Activity 34.1)*
- D. Records Retention and Disposition Schedule-General Records Schedule**
- E. Workforce Development Plan Update** *(Benchmark 26, Activity 26.2; BM 37, Activity 37.6)*

Adjournment

Date of Next Meeting-May 1, 2024