

# **COLUMBUS COUNTY BOARD OF COMMISSIONERS**

**127 W. Webster St  
Whiteville, NC 28472**



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## **AGENDA**

**Monday, August 7, 2023**

**4:00 P.M. – 4:40 P.M. Closed Session**

**5:00-6:00 P.M. – Hospital Audit Presentation (Hospital 1<sup>st</sup> floor conference room)**

**6:30 P.M. – Regular Session**

- 1. Meeting Called to Order:** Chairman Ricky Bullard

**RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(A) (3) ATTORNEY-CLIENT PRIVILEGE, N.C.G.S. § 143-318.11(A) (4) ECONOMIC DEVELOPMENT:**

- 2. Closed Session in Accordance with N.C.G. N.C.G.S. § 143-318.11(A)(3) Attorney-Client Privilege, N.C.G.S. § 143-318.11(A) (4) Economic Development.**

**RECESS CLOSED SESSION and enter into REGULAR SESSION**

**GENERAL ACCOUNT:**

**Regular Session begins at 6:30 P.M.**

- 3. Invocation:** Commissioner Barbara Featherson
- 4. Pledge of Allegiance:** Commissioner Scott Floyd
- 5. Approval of Agenda:**
- 6. Public Input**
- 7. Board Minutes Approval:**
  - a. June 19<sup>th</sup>, 2023**
  - b. June 26<sup>th</sup>, 2023**
  - c. July 17<sup>th</sup>, 2023**

**Board Minutes Section**

8. **Administration - Employee Spotlight:** County Manager Eddie Madden will recognize Thomas Randy Greene from Tax Administration. (Eddie Madden will be available for any questions the commissioners may have.) **Page: 1**
9. **Economic Development - Establish Date & Time for A Public Hearing on the Establishment of a Planned Unit Development Zoning District for the Gragg Tract:** Economic Development Director Gary Lanier is requesting approval to establish a Public Hearing on September 5<sup>th</sup>, 2023 at 6:30 P.M. or as soon as can be heard regarding the Establishment of a PUD Zoning District for the Gragg Tract located along both Old Dothan Road and Seven Creeks Highway. (Gary Lanier will be available for any questions the commissioners may have.) **Pages: 2-22**
10. **Economic Development – Approval of the Lab Fee Schedule and authority to the Economic Development Director to enter into Membership Agreements:** Economic Development Director Gary Lanier is requesting approval Lab Fee Schedule and authority to the Economic Development Director to enter into Membership Agreements. (Attorney Amanda Prince will be available for any questions the commissioners may have.) **Page: 23**
11. **Economic Development – Approval of the Job Creation Incentive Grant Capital Project Ordinance and Budget Amendment:** Economic Development Director Gary Lanier is requesting approval of the Job Creation Incentive Grant Capital Project Ordinance and Budget Amendment. (Gary Lanier will be available for any questions the commissioners may have.) **Pages: 24-27**
12. **Finance – Finance Administrative Update for June 2023 and Approval of Budget Amendment:** Finance Director Lacie Jacobs is requesting approval of the monthly Finance Administrative Update and the following Budget Amendments:
1. Health - Public Health Infrastructure State Funding, Comm Disease State Pandemic Recovery Funding, ARPA Duplin County Additional Funds, COVID Funding AA543 Enhancing Detection Funding.
  2. Sheriff's Office - D.A.R.E Program Funding.
  3. EDC Project – Professional Fees
  4. Invoices needing FY 22-23 Purchase Order numbers. (List Attached)
- (Lacie Jacobs will be available for any questions the commissioners may have.) **Pages:28-39**
13. **Finance – Approval of the Second Reading of the Proposed Blanket Purchase Order Policy Effective July 1, 2023:** Finance Director Lacie Jacobs is requesting approval of the first reading of the proposed blanket purchase order policy effective July 1, 2023. (Lacie Jacobs will be available for any questions the commissioners may have.) **Pages: 40-42**

**14. Sheriff's Office – Approval to hold an Adoption Event and Rabies Clinic Half-Price at the Animal Shelter:** Sheriff Bill Rogers is requesting approval to hold an adoption event and rabies clinic both for half-price at the Animal Shelter on two separate dates in the month of August. (Sheriff Rogers will be available for any questions the commissioners may have.)

**Pages: 43-45**

**15. Emergency Services– Approval of Point and Pay system that will accept payments for Environmental, Building Inspections, Emergency Services and Planning and Zoning:** Emergency Services Director / Assistant County Manager Nick West is requesting Approval of Point and Pay system that will allow citizens to make online payments for Environmental, Building Inspections, Emergency Services and Planning and Zoning. (Nick West will be available for any questions the commissioners may have.)

**Pages: 46-54**

**16. Appointments/Re-Appointments/Replacements:** Staff is requesting appointments, re-appointments or replacements to the following boards, committees and councils.

**Legend: EB** = Entire Board  
**Listed Zone #** = Individual Commissioner

<b>Zone I:</b>	<b>Barbara Featherson</b>	<b>Zone V:</b>	<b>Brent Watts</b>
<b>Zone II:</b>	<b>Chris Smith</b>	<b>Zone VI:</b>	<b>Ricky Bullard</b>
<b>Zone III:</b>	<b>Giles E. Byrd</b>	<b>Zone VII:</b>	<b>Scott Floyd</b>
<b>Zone IV:</b>	<b>Lavern Coleman</b>		

COMMITTEE	ZONE EB	PERSON(S)	EXP.DATE	BOARD ACTION
Home and Community Care Block Grant for Aging Services Advisory Councils	II	Karen Thurman (unable to serve another term)	6/30/2022	
Home and Community Care Block Grant for Aging Services Advisory Councils	V	Henry Milligan	6/30/2022	
Home and Community Care Block Grant for Aging Services Advisory Councils	V	Tommy Spivey	6/30/2022	
Home and Community Care Block Grant for Aging Services Advisory Councils	VII	VACANT	Needs district VII appointee	
Juvenile Crime Prevention Council	III	Byrd – Appointee	6/30/2024	
Juvenile Crime Prevention Council	VII	Floyd - Appointee	6/30/2024	
Juvenile Crime Prevention Council	EB	Commissioner Appt. Laverne Coleman	6/30/2024	

**RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING**

**17. Water and Sewer Districts I, II, III, IV, and V Combination Board Minutes:**

- a. June 19<sup>th</sup>, 2023
- b. June 26<sup>th</sup>, 2023
- c. July 17<sup>th</sup>, 2023

**Board Minutes Section**

**18. Water and Sewer Districts I, II, III, IV and V – Approval of the 1<sup>st</sup> Reading of the Public Utilities Customer Service Policy Amendment #3:** Public Utilities Director Harold Nobles is requesting approval of the Public Utilities Customer Service policy amendment #3 with required revisions regarding Meter Tampering Fees. **(Harold Nobles will be available for any questions the commissioners may have.)**

**Pages: 55-73**

**19. Water and Sewer District IV & I – Transfer of SCIF Grant Funds from Water District IV Infrastructure Capital Project to Water District I Infrastructure Capital Project:** Public Utilities Director Harold Nobles is requesting approval to Transfer of SCIF Grant Funds from Water District IV Infrastructure Capital Project to Water District I Infrastructure Capital Project to help cover the cost of the well installation at South Columbus High School. The total transfer of funds will be \$577,277.00. **(Harold Nobles will be available for any questions the commissioners may have.)**

**Pages: 74-80**

**ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V BOARD MEETING**

**20. Comments:** Commissioners and County Manager.

**21. Adjournment.**