COLUMBUS COUNTY BOARD OF COMMISSIONERS

127 W. Webster St Whiteville, NC 28472



SPECIAL CALLED MEETING AGENDA

Monday, September 23, 2024 3:45 – Commissioners Photos 4:00 P.M. Interviews 5:45 P.M. – Closed Session 6:30 P.M. – Regular Session

1. Meeting Called to Order: Chairman Ricky Bullard

RECESS SPECIAL CALLED SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(A)(3) ATTORNEY-CLIENT PRIVILEGE and N.C.G.S. § 143-318.11(A)(6) PERSONNEL

2. Closed Session in Accordance with N.C.G. N.C.G.S. § 143-318.11(A)(3) Attorney-Client Privilege and N.C.G.S. § 143-318.11(A) (6) Personnel.

RECESS CLOSED SESSION and enter into SPECIAL CALLED SESSION

GENERAL ACCOUNT:

Resumes at 6:30 P.M.

- **3. Invocation:** Commissioner Brent Watts
- 4. Pledge of Allegiance: Commissioner Lavern Coleman

Public Hearing -6:30 PM or as soon as can be heard - The 5311 & 5310 Transportation Grant Applications for FY26.

- 5. Approval of Agenda, Tax Refunds & Releases:
 - a. 9/16/2024 Pages: 1-2
- 6. Administration Recognition of Columbus Industries 50th Anniversary: County Manager Eddie Madden is requesting recognition of the Columbus Industries 50th Anniversary. (Eddie Madden will be available for any questions the commissioners may have.)
- 7. Governing Body Discussion and Possible Action Regarding Local Farmers Need for Monetary Aid as a Result of this Year's Unprecedented Drought: The Governing Body is requesting a discussion and possible action regarding the local farmers need for monetary aid as a result of unprecedented weather conditions this year.
- **8.** Administration Employee Spotlight: County Manager Eddie Madden will recognize Kendra Graham from Veterans' Services as the Employee Spotlight.
- Transportation Approval of the 5311 & 5310 Transportation Grant Applications for FY26: Transportation Director Joy Jacobs is requesting approval of the 5311 & 5310 Transportation Grant Applications for FY26. (Joy Jacobs will be available for any questions the commissioners may have.)

 Pages: 3-5
- 10. Transportation Approval of the ROAP Grant Application for FY 25: Transportation Director Joy Jacobs is requesting approval of the ROAP grant application for FY25. (Joy Jacobs will be available for any questions the commissioners may have.)
 Pages: 6-10
- 11. Sheriff's Office Approval of the Amended Resolution to Include Additional Surplus Property and Associated Budget Amendment: Sheriff William Rogers is requesting approval of the amended resolution to include additional surplus property and associated budget amendment.
 Pages: 11-19
 - a. Amended Resolution
 - b. Budget Amendment for Surplus Property

(Robert Creech will be available for any questions the commissioners may have.)

12. Emergency Services – Approval of the NC Shelter Grant and Associated Budget
Amendment: Emergency Services Director David Ransom is requesting approval of the
Shelter Grant for \$375,000 that will allow the funding to install automatic transfer
switches to (4) of the county's emergency school shelter locations. There is no county
match on these funds. (David Ransom will be available for any questions the
commissioners may have.)

Pages: 20-42

- 13. Emergency Services Approval of Change Order #1 for the 911 Center Building Project: Emergency Services Director David Ransom is requesting approval of change order #1 which will reschedule the start date of the 911 Center Building Project, due to the automatic transfer switch, generator, and electrical gear production time frames do not fit within the current stated 365-day contract duration because of supply and availability changing the start date to September 19th, 2024. (David Ransom will be available for any questions the commissioners may have.)

 Pages: 43-47
- 14. Health Services Approval of the Bad Debt Write-Off for FY 2024: Health Services
 Director Kim Smith is requesting approval of the bad debt write off for FY 2024. (Kim Smith will be available for any questions the commissioners may have.)
- 15. Health Services Approval of the Contract for a Nutritionist from Nutrition Plus to Assist with the WIC Program: Health Services Director Kim Smith is requesting approval of the contract for a Nutritionist in the amount \$50,000. This contract is from Nutrition Plus and will assist with staffing in the WIC Program. The contract is 95% federally funded and 5% local funds. (Kim Smith will be available for any questions the commissioners may have.)

 Pages: 50-56
- 16. Department of Aging Approval of the SCIF Allocation and Grant Project Ordinance for the Tabor City Senior Center Project: Department of Aging Director Kristie Massey is requesting approval of the SCIF allocation in the amount of \$550,000 and the associated project ordinance for the Tabor City Senior Center Project. (Kristie Massey will be available for any questions the commissioners may have.)
 Pages: 57-59
- 17. Opioid Settlement Approval to Continue as a Participant in Litigation: Attorney Amanda Prince is requesting approval to continue as a participant in the Tyco and BASF as it pertains to the Opioid Settlement. (Amanda Prince will be available for any questions the commissioners may have.)

 Page: 60
- 18. Economic Development / Planning Department Approval to Establish a Public Hearing on the Expansion of the Gragg Tract Planned Unit Development Zoning District: EDC / Planning Department Director Gary Lanier is requesting approval to establish a public hearing on October 7th, 2024 at 6:30 P.M. or as soon as can be heard regarding the expansion of the Gragg Tract Planned Unit Development Zoning District. (Gary Lanier will be available for any questions the commissioners may have.)

Pages: 61-63

19. Economic Development / Planning – Approval of Interlocal Agreement between Brunswick County and Columbus County for Sewer Services Provided by Brunswick County to a Portion of Columbus County: Economic Development / Planning Director is requesting approval of the Interlocal Agreement regarding sewer services provided by Brunswick County to a portion of Columbus County. (Gary Lanier will be available for any questions the commissioners may have.)

Pages: 64-71

20. Economic Development / Planning — Approval of Amendment to Planned
Development Zoning Districts Language: Economic Development / Planning Director is
requesting approval of the amended Planned Unit Development Language to include the Board of
Commissioners approval for major amendments to the Planned Unit Developments. (Gary
Lanier will be available for any questions the commissioners may have.)

Pages: 72-73

21. Economic Development / Planning – Approval to Establish a Public Hearing Regarding an Ordinance Setting Restrictions on Stores that Sell Vape Products:

Economic Development / Planning Director is requesting approval to establish a public hearing on October 7th, 2024 at 6:30 P.M. or as soon as can be heard regarding an ordinance setting restrictions on stores that see vape products. (Gary Lanier will be available for any questions the commissioners may have.)

Page: 74

- 22. DSS Update: Department of Social Services Director Dwella Hall will give the Department Update for August 2024. (Dwella Hall will be available for any questions the commissioners may have.)

 Pages: 75-83
- 23. Finance Approval to Convert Vacant CSR Position to Assistant Collections Center Manager Position: Interim Finance Director Heather Woods is requesting approval to convert vacant CSR position to Assistant Collections Center Manager position. (Heather Woody will be available for any questions the commissioners may have
 Pages: 84-88
- **24. Finance Approval of the Finance Report for July 2024 and Budget Amendment:** Interim Finance Director Heather Woody is requesting approval of the Finance Report for July 2024 and Budget Amendment.
 - a. Finance Report July 2024
 - b. Budget Amendment Audit Services

(Heather Woody will be available for any questions the commissioners may have.)

Pages: 89-95

25. Appointments/Re-Appointments/Replacements: Staff is requesting appointments, reappointments or replacements to the following boards, committees and councils.

Legend: EB = Entire Board **Listed Zone #** = Individual Commissioner Zone I: **Barbara Featherson** Zone V: **Brent Watts** Zone II: **Chris Smith** Zone VI: **Ricky Bullard** Zone III: Giles E. Byrd Zone VII: **Scott Floyd** Zone IV: **Lavern Coleman**

COMMITTEE	ZONE/ EB	PERSON(S)	EXP. DATE	BOARD ACTION
JCPC Local Parks & Recreation	EB	Jennifer Bowen		
JCPC Trillium Mental Health	EB	Courtney Allen		

RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING

- 26. Water and Sewer Districts I, II, III, IV and V Approval of Service Contract with Charles R. Underwood, Inc. for Preventative Maintenance of Wells and Booster Pump Stations and Associated Budget Amendment: Public Utilities Director Harold Nobles is requesting approval of the service contract with Charles R. Underwood, Inc. in the amount of \$5,000 for preventative maintenance of wells and booster pump stations and the associated budget amendment. (Harold Nobles will be available for any questions the commissioners may have.)

 Pages: 96-100
- 27. Water and Sewer Districts IV Approval of Task Order #11 with Green Engineering and the Associated Project Ordinance for the Livingston Chapel Road Project Water System Improvements: Public Utilities Director Harold Nobles is requesting approval of task order number 11 and Project Ordinance for the Livingston Chapel Road Project Water System Improvements. The project total is \$2,854,839 and will be funded through SCIF allocation and appropriated fund balance. (Harold Nobles will be available for any questions the commissioners may have.)

 Pages: 101-104
- 28. Water and Sewer Districts IV Approval of Task Order #12 with Green Engineering and the Associated Project Ordinance for the Riegelwood Sanitary District Water System Improvements: Public Utilities Director Harold Nobles is requesting approval of task order number 12 and project ordinance for the Riegelwood Sanitary District Water System Improvements. The project total is \$2,574,639 and will be funded through loan and grant funds. (Harold Nobles will be available for any questions the commissioners may have.)

 Pages: 105-111

ADJOURN <u>COMBINATION MEETING</u> of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V BOARD MEETING

- **29. Comments:** Commissioners and County Manager.
- 30. Adjournment