

**Board of Health**  
**Wednesday, February 26, 2025**  
**6:00 P.M. Downstairs Conference Room**  
**Columbus County Health Department**

**AGENDA**

- I. Call to Order and Invocation.....Pat Ray, Chair**
- II. Welcome.....Pat Ray, Chair**
- III. Approval of Agenda.....Pat Ray, Chair**
- IV. Public Comment.....Pat Ray, Chair**
- V. Approval of Minutes.....Pat Ray, Chair**
- VI. Financial Update.....Charlene Bush, Budget Director**
  - A. Financial Statement November, December** (*Benchmark 33, Activity 33.6*)
  - B. Funding Update** (*Benchmark 33, Activity 33.6*)
  - C. Patient Count-November and December** (*Benchmark 33, Activity 33.6*)
  - D. Fee Schedule Update**
  - E. 2025 / 2026 Budget** (*Benchmark 33, Activity 33.5*)
- VII. Health Education ..... Lily Buck, Health Educator**
  - A. Update**
- VIII. Quality Assurance .....Daniel Buck, QA Specialist**
  - A. Quarterly Audit Review** (*Benchmark 27, Activity 27.1*)
- IX. Nursing.....Kim Smith, Nursing Director**
  - A. H5N1 Bird Flu Update**
  - B. 2024 Immunization Assessment Audit**
- X. Chairperson’s Forum.....Pat Ray, Chair**
  - A. Election of Chair and Vice-Chair for 2025**
- XI. Director’s Forum.....Kim Smith, Health Director**
  - A. Health Directors’ Job Description Review** (*Benchmark 37, Activity 37.4*)
  - B. Health Directors’ Activities for 2025** (*Benchmark 37, Activity 37.4*)
  - C. BOH Handbook Update** (*Benchmark 36, Activity 36.1; Benchmark 37, Activity 37.2*)  
**Operational Procedures** (*Benchmark 34, Activity 34.1*)
  - D. Child Fatality Prevention Team**
  - E. Dental Clinic (ask from County Administration) Review** (*Benchmark 33, Activity 33.5*)

**RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(A)(6) PERSONNEL**

- XII. Closed Session in Accordance with N.C.G.S. § 143-318.11(A) (6) Personnel.**

**Adjourn the CLOSED SESSION and enter into REGULAR SESSION**  
General Account (Secretary to give a general account of the closed session)  
**Motion to approve the General Account**

**XIII. Selection Committee's nominee for Health Director**

**Adjournment**  
**Date of Next Meeting-April 30, 2025**