

Columbus County Board of Elections

Monday, June 12, 2023

5:00 p.m.

Agenda Item #1: Meeting Called to Order

On Monday, June 12, 2023, Jeffery Register, Chairman called the Columbus County Board of Elections meeting to order at 5:00 p.m.

Agenda Item #2: Roll Call

Board Members Present:

Jeffery Register, Chairman	Bonita Blakney, Member
David McPherson, Secretary	Brenda Ebron, Member
Ashley Collins, Director	Tucker Ward, Member

Agenda Items #3 and #4: Invocation and Pledge of Allegiance

- Invocation – Mr. McPherson
- Recited – Pledge of Allegiance

Agenda Item #5: Board Agenda Approval

Board member, Mrs. Ebron made a motion to approve the agenda to minutes for approve to May 8, 2023, and to add the elections specialist position to the director's report. Mr. Ward seconded, and the motion passed.

Agenda Item #6: Approval of Minutes – May 8, 2023

Board member, Mr. McPherson made a motion to approve the minutes; Mr. Ward seconded, and the motion passed.

Agenda Item #7: Public Comments

No Public Comments.

Agenda Item #8: Director's Report

- Director, Ms. Collins reviewed the director's report and gave the board members a copy of voters removed from the database 05/04/2023 to 06/12/2023. There was a total of 124 voters removed from the database during this period.
- Ms. Collins asked the board members if the board meeting schedule for August could be change to a different Monday in August because the schedule day is the same as the state conference meeting. Mr. Ward stated that the new board members will be in

place to make this decision. Mr. McPherson made the motion to change the next board meeting to Tuesday, July 18, 2023, this will set the current board members last meeting at 11 am. The new board members will take their oath in the office at noon, Tuesday, July 18, 2023, and afterward could decide the August meeting day. Mr. Ward seconded, and the motion was passed.

- Ms. Collins gave the board members a copy of the job description for the vacant position for the Elections Specialist/IT. The board reviewed the duties and stated that this position also needed to be responsible for the poll workers training program. Ms. Collins informed the board that she would add the training program to the job description.

Agenda Item #9: Bolton Fire Department

- The board members were given a copy of a letter received from Bolton Fire Chief, Bryant Smith addressed to Mr. Jeffrey Register. In this letter it stated that Columbus County Building Inspector Kyle Duncan conducted a building inspection on the Bolton Fire Department. The results concluded the facility was not ADA compliant. Ms. Collins stated, she spoke with Mr. Kyle Duncan and what he stated to her was the bathroom is not in compliance, due to the sink cabinet. The cabinet does not allow wheelchair accessibility under the sink to wash hands. Ms. Collins contacted Mr. Steve Adams the Security and Support Technician for NC State Board of Elections District 5 and after he spoke with Mr. Paul Cox the NC State Board of Elections Attorney, he stated:
 “A restroom is not really required as part of the voting facility for the public, - thus there is not an issue in regards to using the site for voting purposes. Public restrooms are not required for voting/voters at precinct sites.”
- A motion was entered by Mr. Ward, seconded by Mr. McPherson and passed to send a memorandum to the Bolton Fire Chief, Bryant Smith notifying him that the Bolton Fire Department will remain the voting precinct for Bolton.

Agenda Item #10: Adjourn

At 5:39 p.m., Mr. Ward made a motion to adjourn the meeting. Mr. McPherson seconded, and the motion passed.

AC/amc*