

COLUMBUS COUNTY BOARD OF COMMISSIONERS

Monday, July 17, 2023

5:00 P.M. – Closed Session

6:30 P.M. – Regular Session

The Honorable Columbus County Commissioners met on the above stated date and time at the Columbus County Commissioners Chamber, 127 West Webster Street, Whiteville, North Carolina 28472, for the purpose of conducting a Regular Session.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
Lavern Coleman, **Vice Chairman**
Giles E. Byrd
Scott Floyd
Barbara Featherson
Brent Watts
Chris Smith

APPOINTEES PRESENT:

Eddie Madden, Jr., **County Manager**
Amanda B. Prince, **Attorney**
Jana Nealey, **Clerk to the Board**

APPOINTEES ABSENT:

Agenda Item #1: MEETING CALLED to ORDER:

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(A) (3) ATTORNEY-CLIENT PRIVILEGE

MOTION:

Commissioner Floyd made a motion to recesses regular session and enter into closed session, seconded by Commissioner Watts. The motion unanimously passed.

Agenda Item #2: CLOSED SESSION IN ACCORDANCE WITH N.C.G.S §143-318.11(A)(3) ATTONEY –CLIENT PRIVILEGE AND N.C.G.S § 143-318.11

RECESS CLOSED SESSION and enter into REGULAR SESSION

MOTION:

Commissioner Watts made a motion to recess closed session and enter into regular session, seconded by Commissioner Floyd. The motion unanimously passed.

GENERAL ACCOUNT:

Attorney Amanda Prince gave the General Account as follows:

- (1) Matter of Economic Development Real Estate Acquisition with the town of Whiteville, (1) matter of possible future litigation, and (1) pending litigation. No action was taken.

MOTION:

Commissioner Watts made a motion to approve the General Account, seconded by Commissioner Floyd. The motion unanimously passed.

Regular Session begins at 6:30 P.M.

Agenda Items # 3 and #4: INVOCATION and PLEDGE of ALLEGIANCE:

The invocation was delivered by Commissioner Smith. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Byrd.

Agenda Item# 5: APPROVAL OF AGENDA:

MOTION:

Commissioner Watts made a motion to approve the Agenda with discussed Add-ons 16b, 16c and removing to Agenda Item #10, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Item #6: PUBLIC INPUT:

No public input.

Agenda Item #7: PROCLAMTION – HONORING MISSION SERVE:

Chairman Ricky Bullard is requesting adoption of the proclamation honoring Mission Serve.

MOTION:

Commissioner Byrd made a motion to approve seconded by Commissioner Floyd. The motion unanimously passed.



Columbus County Proclamation

PROCLAMATION HONORING MISSION SERVE

WHEREAS, Mission Serve was founded in the Fall of 2003 by Andy Morris and Chuck Morris as a faith-based 501(c)3 nonprofit seeking to strengthen neighborhoods by partnering with organizations and empowering individuals to address physical, spiritual and emotional needs through volunteerism and community involvement; and

WHEREAS, in seeking to make meaningful and lasting impacts on the world Mission Serve did add the following two programs in continuation of their service to the community: Youth Build, a HUD program, aimed at helping 16-24-year-old high school dropouts earn money while working on homes and studying for their GED; and Serve 365, a year-round mission experience, allowing churches to schedule and customize mission experiences in different cities throughout the year; and

WHEREAS, being led by their faith, and through partnerships with local city governments and churches, Mission Serve has inspired over 50,000 volunteers to act and be a life-changing force for good in the world; and

WHEREAS, in furtherance of their goal to mobilize multiple groups to bring hope to communities through rehabilitation and revitalization did come to Columbus County in 2016, following the destruction of Hurricane Matthew, and have remained here since to help rebuild and restore hope to residents impacted by the storms; and

WHEREAS, through fellowship and physical labor Mission Serve volunteers have offered Columbus County residents safe shelter and the emotional support and encouragement needed to make it through a most difficult time.

NOW, THEREFORE, BE IT RESOLVED, we the Columbus County Board would like to thank Mission Serve for their dedication to doing God’s work, for their commitment to public service, and their genuine love for community and the citizens of Columbus County.

Adopted this the 17th day of July, 2023. **Columbus County Commissioners**

Agenda Item #8: PROCLAMTION – APPRECIATION and RECOGNITION of the FORMER WHITEVILLE CITY SCHOOLS SUPERINTENDENT DR. MARC WHICHARD:

The Governing Body is requesting adoption of the proclamation of appreciation and recognition of former Whiteville City Schools Superintendent Dr. Marc Whichard.

MOTION:

Commissioner Byrd made a motion to approve seconded by Commissioner Smith. The motion unanimously passed.

Dr. Marc Whichard

WHEREAS, Columbus County recognizes the valuable contributions from Dr. Marc Whichard to our community and the education system; and

WHEREAS, He started his life in Pitt County and since gained 21 years of experience in teaching and administration in various areas within North Carolina; and

WHEREAS, while employed in Columbus County, he has fostered exceptional working relationships with the Governing Body and has made a significant impact in education; and

WHEREAS, The Columbus County Commissioners appreciate and respect Dr. Whichard for his commitment, integrity, and contributions during his time here in Columbus County; and

WHEREAS, “A great leader does not seek to be a leader, but to make a difference”

NOW, THEREFORE, BE IT RESOLVED, We, the Columbus County Commissioners, recognize and appreciate Dr. Whichard for his accomplishments and wish him the best in his future endeavors.

Adopted this the 17th day of July, 2023. Columbus County Commissioners

Agenda Item #9: ADMINISTRATION – EMPLOYEE SPOTLIGHT:
County Manager Eddie Madden recognized Bridgette Spann from Economic Development.



Agenda Item #10: GOVERNING BODY – VICE-CHAIRMAN LAVERNE COLEMAN is REQUESTING APPROVAL for MEN & WOMEN UNITED to TEMPORARILY UTILIZE the CAFETERIA at ACME DELCO SCHOOL:
Vice Chairman Coleman requested approval for Men & Women United to utilize Acme Delco School to store food for the Vacation Vittles Food Program.

****This Agenda Item was removed when the Agenda was approved on #5****

Agenda Item #11: ADMINISTRATION – APPOINT the NCACC VOTING DELEGATE DESIGNEE and ALTERNATE for the 116th ANNUAL CONFERENCE:
Columbus County must designate (1) person and (1) alternate to vote at the NCACC’s 116th Annual Conference Business Session which will be held in Wake County on Saturday, August 26, at 2 pm, with each county entitled to one vote on items that come before the membership, including the election of the NCACC Second Vice President.

****Chairman Bullard chose Vice-Chairman Laverne Coleman as the voting delegate and Commissioner Featherson as the alternate****

MOTION:
Commissioner Watts made a motion to approve, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #12: HOUSING AUTHORITY – APPROVAL to REVISE the UNIT UTILITY ALLOWANCES for SECTION 8 DUE to 10% INCREASE in UTILITY RATES:

Housing Authority Director Rebecca Tyson requested approval to revise the Individual Unit – Utility Allowances for Section 8 due to the recent 10% increase in utility rates.

MOTION:

Commissioner Byrd made a motion to approve, seconded by Commissioner Floyd. The motion unanimously passed.

David Sims & Associates
Consulting Engineers, P. C.

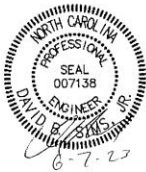
108 Giles Avenue, Suite 100
Wilmington, NC 28403
N.C. License C-1150

(910) 791-8016
Fax (910) 395-5734

COLUMBUS COUNTY
HOUSING AUTHORITY
Whiteville, North Carolina

TABLE OF CONTENTS

INDIVIDUAL UNIT
UTILITY ALLOWANCES
FOR
SECTION 8



BY: David B. Sims Jr. P.E.
June 7, 2023
Orig: July 3, 2008
Rev: June 18, 2014
Rev: June 26, 2017
Rev: March 17, 2021
Rev: June 7, 2023

ITEM	PAGE
INTRODUCTION.....	1
GENERAL ASSUMPTIONS.....	2
METHODS USED TO CALCULATE USAGE.....	8
SOURCES FOR CALCULATIONS.....	10
USAGE TABLES - DETAILED BREAKDOWN	11

INTRODUCTION

David Sims & Associates Consulting Engineers, PC was retained by the Columbus County Housing Authority in Whiteville, North Carolina to calculate estimated utility allowances for the authority's "Section 8" units.

This report provides tables for apartments, houses and mobile homes. These tables list the various types of appliances, heating systems, fuels, etc., and give the utility consumption dollars. With these tables, one can compile the utility allowances for all the different combinations of heating and cooling systems, appliances, etc.

GENERAL ASSUMPTIONS

- This report assumes that all residents will attempt to conserve. This includes:
 - Turning off all unnecessary lights and appliances.
 - Setting heating thermostats at 72°F or below for standard family units and 75°F or below for elderly. It assumes thermostats will be set well below these settings when the resident leaves for any substantial period of time.
 - For air conditioning, setting cooling thermostats at 78°F or higher and turning thermostat up when the resident leaves unit for any period of time.
- 0-Bedroom and 1-Bedroom units are assumed to house elderly. All other units are assumed to be standard family units.
- A heating degree-day figure of 2,927°F was used. This was based on the latest degree-day data taken from the National Oceanic and Atmospheric Administration (NOAA) for the Whiteville area.
- A cooling degree-day of 1,018°F was used for the Section 8 units. This was based on the latest degree-day data taken from the National Oceanic and Atmospheric Administration (NOAA) for the Whiteville area.
- Utility rate calculations for minor appliances were based on the following for all units:
 - Refrigerator
 - Radio (2 for 4 or more bedrooms)
 - Stereo (1 bedroom and larger)
 - Television
 - Washing Machine, cold water use
 - Range Hoods
 - Toaster
 - Coffee Maker
 - Iron
 - Vacuum Cleaner
 - Hair Dryer (2 for 4 or more bedrooms)
 - Cooling - Air conditioning
- Major Appliances
 - These calculations assume that all appliances are three to fifteen years old and are in fair to good condition.
 - Fossil fuel heating systems are assumed to have a medium efficiency of 75% or better for houses and mobile homes and 78° for the apartments.

- Heating systems are assumed to be central.
- Air conditioning systems are assumed to be central or window.
- Gas and propane ranges are assumed to be spark.
- Heat Pumps: 10-SEER for houses and mobile homes, 12-SEER for apartments

Construction Characteristics

House Characteristics
General: Most houses that are older than 1970 have been renovated.
Ceiling: R-12 average
Door: 75% storm doors
Windows: 80% double pane or storm
Walls: R-10 average
Perimeter or Crawl Space: 50% insulated
Plumbing Fixtures: 75% Conservation type fixtures

Approximate House Size

1 Bedroom	650 ft ²
2 Bedroom	800 ft ²
3 Bedroom	1,000 ft ²
4 Bedroom	1,300 ft ²
5 Bedroom	1,500 ft ²

Apartment Characteristics

General: Most are either well renovated or less than 15 years old. General condition: good.
Ceiling: R-18 (average)
Door: Most are insulated or have some storm doors
Windows: Most have insulated windows or storm windows
Walls: Most have an equivalent of R-11
Perimeter or Crawl Space: Most have some type of insulation
Plumbing Fixtures: 90% less than 15 years old.

Approximate Apartment Size

1 Bedroom	450 ft ²
2 Bedroom	650 ft ²
3 Bedroom	800 ft ²
4 Bedroom	975 ft ²

Mobile Home Characteristics General: Most are 10 to 20 years old and are in fair condition. Ceiling: R-10 Door: 75% have storm doors Windows: 75% have storm windows or double-pane. The rest have standard windows. Walls: R-10 Perimeter or Crawl Space: All have skirts with R-8 floor Plumbing Fixtures: 80% have fixtures <u>Approximate Mobile Home Size</u> 1 Bedroom 525 ft² 2 Bedroom 850 ft² 3 Bedroom 1,100 ft² 4 Bedroom/DW 1,500 ft² 5 Bedroom/DW 1,825 ft²			Four County Electric (www.fourcty.org , 910-259-2171) <u>May-Oct</u> Base: \$25.00 Rates: \$10.44/kWH + REPS of \$0.49 per month + 7% Sales Tax																											
			<u>Water, Sewer & Trash Utilities:</u> Bolton (910-655-8945) <u>Water</u> Base: \$19.80 includes 2,000 gal Rates: \$3.00/1,000 gal <u>Sewer:</u> Base: \$28.70 includes 1,000 gal Rate: \$5.30/1,000 gal Trash: \$13.00																											
8. <u>Conversion Factors</u> KWH = 3,413 BTU Therm = 100,000 BTU = 1,000 Cubic Feet 1/Gal. Propane = 92,000 BTU 1/Gal. Fuel Oil = 140,000 BTU CCF = 750 Gallons			Brunswick (910-642-6741) <u>Water</u> <table><tr><td></td><td><u>In Town</u></td><td><u>Out of Town</u></td></tr><tr><td>Base:</td><td>\$19.27 includes 3,000 gal</td><td>\$23.73 includes 3,000 gal</td></tr><tr><td>Rate:</td><td>\$2.26/1,000 gal</td><td>\$2.83/1,000 gal</td></tr></table> <u>Sewer</u> Base: \$37.52 includes 3,000 gal N/A Rate \$9.04/1,000 gal Trash: \$16.83				<u>In Town</u>	<u>Out of Town</u>	Base:	\$19.27 includes 3,000 gal	\$23.73 includes 3,000 gal	Rate:	\$2.26/1,000 gal	\$2.83/1,000 gal																
	<u>In Town</u>	<u>Out of Town</u>																												
Base:	\$19.27 includes 3,000 gal	\$23.73 includes 3,000 gal																												
Rate:	\$2.26/1,000 gal	\$2.83/1,000 gal																												
9. Utility Costs <u>Electricity</u> Duke-Progress Energy (www.duke-energy.com) <table><tr><td></td><td><u>July-Oct</u></td><td><u>Nov-June</u></td></tr><tr><td>Base:</td><td>\$14.00</td><td>\$14.00</td></tr><tr><td>Rate:</td><td>12.918¢/kWH</td><td>12.401¢/kWH</td></tr><tr><td colspan="3">+ REPS of \$1.55 per month</td></tr><tr><td colspan="3">+ 7% Sales Tax</td></tr></table> Brunswick Electric Membership Corp. (www.bemc.org) Base: \$29.75 Rate: 10.22¢/kWH + WPCA of 0.000¢/kWH + REPS of \$0.42 per month + 7% Sales Tax				<u>July-Oct</u>	<u>Nov-June</u>	Base:	\$14.00	\$14.00	Rate:	12.918¢/kWH	12.401¢/kWH	+ REPS of \$1.55 per month			+ 7% Sales Tax			Cerro Gordo (910-654-5387) <u>Water</u> Base: \$24.00 includes 3,000 gal Rates: \$2.50/1,000 gal <u>Sewer</u> Base: \$31.25 includes 3,000 gal No Out of Town Rate: \$9.83/1,000 gal Trash: \$15.80												
	<u>July-Oct</u>	<u>Nov-June</u>																												
Base:	\$14.00	\$14.00																												
Rate:	12.918¢/kWH	12.401¢/kWH																												
+ REPS of \$1.55 per month																														
+ 7% Sales Tax																														
Chadbourn (910-654-4148) <table><tr><td><u>Water:</u></td><td><u>In Town</u></td><td><u>Out of Town</u></td></tr><tr><td>Base:</td><td>\$13.00</td><td></td></tr><tr><td>Rates:</td><td></td><td></td></tr><tr><td>0-2,000 gal</td><td>\$2.58/1,000 gal</td><td></td></tr><tr><td>2,001-5,000 gal</td><td>\$8.24/1,000 gal</td><td></td></tr><tr><td>5,001-8,000 gal</td><td>\$8.76/1,000 gal</td><td></td></tr><tr><td>>8,001 gal</td><td>\$9.79/1,000 gal</td><td></td></tr><tr><td>Capital Improvement:</td><td>\$2.00</td><td>\$2.00</td></tr></table> <u>Sewer:</u> Base: \$16.00 Rates: \$0-2,000 gal \$3.61/1,000 gal 2,001-5,000 gal \$8.24/1,000 gal 5,001-8,000 gal \$8.76/1,000 gal >8,001 gal \$9.79/1,000 gal Capital Improvement: \$2.00 Trash: \$22.40 Storm Water Fee: \$3.00			<u>Water:</u>	<u>In Town</u>	<u>Out of Town</u>	Base:	\$13.00		Rates:			0-2,000 gal	\$2.58/1,000 gal		2,001-5,000 gal	\$8.24/1,000 gal		5,001-8,000 gal	\$8.76/1,000 gal		>8,001 gal	\$9.79/1,000 gal		Capital Improvement:	\$2.00	\$2.00				
<u>Water:</u>	<u>In Town</u>	<u>Out of Town</u>																												
Base:	\$13.00																													
Rates:																														
0-2,000 gal	\$2.58/1,000 gal																													
2,001-5,000 gal	\$8.24/1,000 gal																													
5,001-8,000 gal	\$8.76/1,000 gal																													
>8,001 gal	\$9.79/1,000 gal																													
Capital Improvement:	\$2.00	\$2.00																												
Columbus County Utilities (910-642-5257) <u>Water</u> All Districts Base: \$27.25 Rates: 0-2,999 gal \$4.20/1,000 gal 3,000 – 4,999 gal \$4.60/1,000 gal 5,000 – 20,999 gal \$4.85/1,000 gal 21,000 - 49,999 gal \$6.70/1,000 gal 50,000+ \$7.70/1,000 gal			Lake Waccamaw (910-646-3700 www.lakewaccamaw.com) <table><tr><td><u>Water</u></td><td><u>In Town</u></td><td><u>Out of Town</u></td></tr><tr><td>Base:</td><td>\$29.93 includes 5,000 gal</td><td>\$44.36 includes 5,000 gal</td></tr><tr><td>Rates:</td><td>\$3.15/1,000 gal</td><td>\$4.99/1,000 gal</td></tr></table> <u>Sewer</u> Base: \$54.71 includes 5,000 gal \$59.85 includes 5,000 gal Rate \$6.93/1,000 gal \$6.57/1,000 gal Trash: \$14.95 N/A Recycling: \$5.63 N/A			<u>Water</u>	<u>In Town</u>	<u>Out of Town</u>	Base:	\$29.93 includes 5,000 gal	\$44.36 includes 5,000 gal	Rates:	\$3.15/1,000 gal	\$4.99/1,000 gal																
<u>Water</u>	<u>In Town</u>	<u>Out of Town</u>																												
Base:	\$29.93 includes 5,000 gal	\$44.36 includes 5,000 gal																												
Rates:	\$3.15/1,000 gal	\$4.99/1,000 gal																												
Tabor City (910-653-3458) <table><tr><td><u>Water</u></td><td><u>In Town</u></td><td><u>Out of Town</u></td></tr><tr><td>Base:</td><td>\$12.00</td><td>\$12.00</td></tr><tr><td>Rates:</td><td>\$3.00/1,000 gal</td><td>Double In Town</td></tr></table> <u>Sewer</u> Base: \$26.60 Rate \$5.10/1,000 gal \$26.60 Trash: \$16.15 Double In Town			<u>Water</u>	<u>In Town</u>	<u>Out of Town</u>	Base:	\$12.00	\$12.00	Rates:	\$3.00/1,000 gal	Double In Town																			
<u>Water</u>	<u>In Town</u>	<u>Out of Town</u>																												
Base:	\$12.00	\$12.00																												
Rates:	\$3.00/1,000 gal	Double In Town																												
Whiteville (910-642-8046 www.whitevillecity.com) <table><tr><td><u>Water</u></td><td><u>In Town</u></td><td><u>Out of Town</u></td></tr><tr><td>Base:</td><td>\$9.50</td><td>\$15.00</td></tr><tr><td>Rates:</td><td>\$3.00/1,000 gal</td><td>\$4.50/1,000 gal</td></tr></table> <u>Sewer</u> Base: \$22.00 Rate \$6.20/1,000 gal \$10.50/1,000 gal Trash: \$12.61 L&L(Leaf & Limb): \$13.02 Recycle: \$7.53			<u>Water</u>	<u>In Town</u>	<u>Out of Town</u>	Base:	\$9.50	\$15.00	Rates:	\$3.00/1,000 gal	\$4.50/1,000 gal																			
<u>Water</u>	<u>In Town</u>	<u>Out of Town</u>																												
Base:	\$9.50	\$15.00																												
Rates:	\$3.00/1,000 gal	\$4.50/1,000 gal																												
Fair Bluff (910-649-7426) <u>Water</u> Base: \$16.50 includes 2,000 gal Rates: \$2.00/1,000 gal <u>Sewer</u> Base: \$46.00 includes 2,000 gal Rate \$9.00/1,000 gal Trash: \$16.15			<u>Propane</u> Lumber River Propane (910-640-2471) \$3.41/gallon + 6.75% sales tax Wright's Gas Co. (910-653-2240) \$3.19/gallon + 6.75% sales tax <u>Fuel Oil</u> Campbell Oil (910-642-4719) \$2.99/gallon + 6.75% sales tax Yam City Oil (910-653-2849) \$3.39/gallon + 6.75% sales tax																											

METHODS USED TO CALCULATE USAGE

1. Lights and Appliances

As a basis for calculating the lighting and appliance usage, the "Monthly Energy Requirements of Electrical Household Appliances", published by Duke Energy and two other companies along with data issued by HUD showing national average usages for public and Indian housing projects, are used as initial references. This data is then tabulated and compared with actual usage data, which has been collected from other Housing Authorities throughout the State of North Carolina. From using the power company breakdowns and the data collected an approximate energy allowance for the appliances listed can be determined as a function of apartment size and appliance age. These figures were compared to actual usages and modified to reflect the life styles of the Authority's Residents.

2. Heating and Cooling

Engineering calculations based on the apartment's construction, the local heating degree-days and local cooling degree-days where applicable are the basis of the energy requirements for heating and cooling. For heating this is then adjusted in the tenant's favor based on the lifestyle and comparisons with other authorities around the state.

For heating the first step in calculating the usage is to examine the construction plans. This includes getting the heat loss areas of walls, ceilings, windows, etc. Next, the construction of walls, ceiling floors, doors, and windows are studied so an R-Value for the heat loss can be calculated. The units and plans are then reviewed to determine the amount of normal air infiltration to assume. (Loose fitting windows allow a higher energy loss.) Last, the latest heating degree-day data is obtained from the National Climatic Data Center in Asheville, NC. With this data the basic winter loss for heating is calculated for each unit.

This number is then adjusted up by the overall efficiency of the heating unit depending on the age and type of heating system. The number is again adjusted up to reflect a second overall apartment efficiency which includes opening and closing the doors, over heating one room to get the desired temperature in a second room, etc. Only a portion of the solar gain and heat generated by people and appliances are included for heating, which again adjusts the figures in the tenant's favor. As mentioned before, these calculations assume that tenants will attempt to conserve.

For cooling the figures are not rounded in the tenants favor as much as they are for heating. The figures assume that all rooms are held at 78°F or above and that the tenant will turn the thermostat up when the unit is empty. Also, it was assumed that the unit on the average would be empty for 2 to 3 hours a day for 2 to 3 days a week. Since the peak cooling load is in the middle of the day where the heating peak is in the middle of the night, this has a greater impact on the cooling vs. heating use. This technique has proven to produce figures

that compare closely to actual use. Solar, appliance and people loads are included. These calculations assume that the tenant will make every effort to conserve.

3. Water

The figures in this report are based on interior water use only, which includes water used for laundry, bathing, cooking, etc. It does not include exterior use like watering the lawn, washing automobiles, etc. Figures for water use were based on averages for normal residential consumption obtained from cities in North Carolina and were compared to National averages for normal residential consumption and usages for other Housing Authorities.

4. Calculations

The heating and air conditioning figures are based on complicated engineering calculations. The appliance usages are based on charts that have been developed as previously described. All of these are maintained in the files at the office of David Sims & Associates Consulting Engineers, P.C.

SOURCES FOR CALCULATIONS

1. Carrier System Design Manual.

2. ASHRAE Guide and Data Book.

3. Chapter 32 of North Carolina State Building code.

4. Comparison to other units of like construction and like use throughout the State of North Carolina.

5. Standard Handbook for Mechanical Engineers, Seventh Edition, by Baumeister & Marks.

6. HUD's National average for utility consumption for lighting, cooking, hot water and appliance use for tenant sin public and Indian Housing Projects.

7. Water Resource Engineering, Second Edition, by Linsley and Franzini.

Locality: Columbus County, NC										DATE: June 7, 2023										
SECTION 8 EXISTING HOUSING ALLOWANCES FOR TENANT FURNISHED UTILITIES & OTHER SERVICES																				
UTILITY OR SERVICE	SINGLE FAMILY					APARTMENTS					MOBILE HOMES									
	1 BR	2 BR	3 BR	4 BR	5 BR	1 BR	2 BR	3 BR	4 BR		1 BR	2 BR	3 BR	4 BR	5 BR					
HEATING																				
a. Fuel Oil	\$55	\$65	\$77	\$92	\$103	\$32	\$42	\$48	\$56		\$64	\$79	\$95	\$109	\$125					
b. Bottle Gas (Propane)	\$86	\$102	\$121	\$144	\$162	\$50	\$65	\$75	\$88		\$101	\$125	\$149	\$172	\$196					
c. Electric Heat Pump	\$35	\$41	\$49	\$58	\$65	\$18	\$23	\$27	\$31		\$41	\$50	\$60	\$70	\$79					
d. Electric Resistance	\$58	\$69	\$82	\$97	\$109	\$34	\$44	\$51	\$59		\$68	\$84	\$100	\$116	\$132					
e. Firewood	\$74	\$87	\$104	\$124	\$139	\$43	\$56	\$65	\$76		\$86	\$107	\$128	\$148	\$168					
AIR CONDITIONING																				
a. Electric	\$15	\$19	\$25	\$29	\$32	\$10	\$13	\$16	\$19		\$16	\$22	\$27	\$33	\$38					
COOKING																				
a. Electric	\$6	\$7	\$9	\$10	\$12	\$6	\$7	\$9	\$10		\$6	\$7	\$9	\$10	\$12					
b. Bottle Gas	\$21	\$25	\$29	\$31	\$33	\$21	\$25	\$29	\$31		\$21	\$25	\$29	\$31	\$33					
LIGHTING, REFRIGERATOR, TV & OTHER APPLIANCES																				
	\$56	\$64	\$73	\$80	\$83	\$56	\$63	\$72	\$79		\$56	\$64	\$73	\$80	\$83					
WATER HEATING																				
a. Electric	\$22	\$28	\$34	\$44	\$47	\$21	\$27	\$32	\$42		\$22	\$28	\$34	\$44	\$47					
b. Bottle Gas	\$44	\$55	\$67	\$81	\$89	\$42	\$53	\$63	\$78		\$44	\$55	\$67	\$81	\$89					
TRASH COLLECTION																				
a. Bolton	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13		\$13	\$13	\$13	\$13	\$13					
b. Brunswick	\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$17		\$17	\$17	\$17	\$17	\$17					
c. Chadbourne	\$22	\$22	\$22	\$22	\$22	\$22	\$22	\$22	\$22		\$22	\$22	\$22	\$22	\$22					
d. Cerro Gordo	\$16	\$16	\$16	\$16	\$16	\$16	\$16	\$16	\$16		\$16	\$16	\$16	\$16	\$16					
e. Fair Bluff	\$16	\$16	\$16	\$16	\$16	\$16	\$16	\$16	\$16		\$16	\$16	\$16	\$16	\$16					
f. Lake Waccamaw	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15		\$15	\$15	\$15	\$15	\$15					
g. Tabor City	\$16	\$16	\$16	\$16	\$16	\$16	\$16	\$16	\$16		\$16	\$16	\$16	\$16	\$16					
h. Whiteville	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$33		\$33	\$33	\$33	\$33	\$33					
WATER																				
a. Bolton	\$21	\$24	\$27	\$30	\$32	\$20	\$23	\$25	\$28		\$21	\$23	\$26	\$30	\$32					
b. Brunswick (In of Town)	\$19	\$20	\$22	\$25	\$27	\$19	\$19	\$21	\$23		\$19	\$20	\$22	\$24	\$26					
c. Brunswick (Out of Town)	\$24	\$25	\$27	\$30	\$33	\$24	\$24	\$26	\$29		\$24	\$24	\$26	\$29	\$32					
d. Chadbourne (In Town)	\$27	\$34	\$42	\$51	\$58	\$25	\$31	\$38	\$46		\$26	\$33	\$41	\$50	\$57					
e. Chadbourne (Out of Town)	\$45	\$59	\$76	\$94	\$109	\$41	\$53	\$68	\$84		\$45	\$58	\$74	\$92	\$106					
f. Cerro Gordo (In Town)	\$24	\$25	\$27	\$30	\$32	\$24	\$24	\$26	\$29		\$24	\$25	\$27	\$30	\$32					
g. Cerro Gordo (Out of Town)	\$26	\$27	\$29	\$32	\$34	\$26	\$26	\$28	\$31		\$26	\$27	\$29	\$32	\$34					
h. Columbus Co Utility	\$38	\$41	\$46	\$51	\$55	\$36	\$40	\$44	\$48		\$37	\$41	\$45	\$50	\$54					
i. Fair Bluff	\$17	\$19	\$21	\$23	\$25	\$17	\$18	\$20	\$22		\$17	\$19	\$21	\$23	\$25					
j. Lake Waccamaw (In Town)	\$30	\$30	\$30	\$31	\$34	\$30	\$30	\$30	\$30		\$30	\$30	\$30	\$31	\$33					
k. Lake Waccamaw (Out of Town)	\$44	\$44	\$44	\$46	\$50	\$44	\$44	\$44	\$44		\$44	\$44	\$44	\$46	\$50					
l. Tabor City (In Town)	\$19	\$22	\$25	\$28	\$31	\$19	\$21	\$23	\$26		\$19	\$22	\$25	\$28	\$30					
m. Tabor City (Out of Town)	\$27	\$32	\$38	\$44	\$49	\$25	\$30	\$36	\$41		\$26	\$31	\$37	\$44	\$48					
n. Whiteville (In Town)	\$17	\$19	\$22	\$26	\$28	\$16	\$18	\$21	\$24		\$17	\$19	\$22	\$25	\$28					
o. Whiteville (Out of Town)	\$26	\$30	\$34	\$39	\$43	\$25	\$28	\$32	\$37		\$26	\$29	\$34	\$39	\$42					
p. Well	\$2	\$2	\$3	\$3	\$3	\$2	\$2	\$3	\$3		\$3	\$3	\$3	\$3	\$3					

Locality: Columbus County, NC

DATE: June 7, 2023

SECTION 8 EXISTING HOUSING ALLOWANCES FOR TENANT FURNISHED UTILITIES & OTHER SERVICES

UTILITY OR SERVICE	SINGLE FAMILY					APARTMENTS					MOBILE HOMES								
	1 BR	2 BR	3 BR	4 BR	5 BR	1 BR	2 BR	3 BR	4 BR		1 BR	2 BR	3 BR	4 BR	5 BR				
SEWER																			
a. Bolton	\$36	\$41	\$46	\$52	\$56	\$36	\$39	\$44	\$49		\$36	\$40	\$46	\$51	\$56				
b. Brunswick (In of Town)	\$38	\$40	\$49	\$59	\$67	\$38	\$38	\$45	\$54		\$38	\$39	\$48	\$58	\$65				
c. Brunswick (Out of Town)	\$38	\$40	\$49	\$59	\$67	\$38	\$38	\$45	\$54		\$38	\$39	\$48	\$58	\$65				
d. Chadbourne (In Town)	\$29	\$36	\$44	\$53	\$61	\$27	\$33	\$40	\$48		\$28	\$35	\$43	\$52	\$59				
e. Chadbourne (Out of Town)	\$56	\$70	\$86	\$105	\$119	\$51	\$64	\$78	\$95		\$55	\$68	\$85	\$103	\$117				
f. Cerro Gordo (In Town)	\$36	\$44	\$54	\$65	\$73	\$33	\$40	\$49	\$59		\$35	\$43	\$53	\$63	\$71				
g. Cerro Gordo (Out of Town)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0				
h. Columbus Co Utility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0				
i. Fair Bluff	\$50	\$58	\$67	\$77	\$94	\$46	\$54	\$62	\$71		\$50	\$57	\$66	\$75	\$93				
j. Lake Waccamaw (In Town)	\$55	\$55	\$55	\$57	\$63	\$55	\$55	\$55	\$55		\$55	\$55	\$55	\$57	\$62				
k. Lake Waccamaw (Out of Town)	\$60	\$60	\$60	\$62	\$68	\$60	\$60	\$60	\$60		\$60	\$60	\$60	\$62	\$67				
l. Tabor City (In Town)	\$39	\$43	\$48	\$54	\$58	\$38	\$42	\$46	\$51		\$39	\$43	\$48	\$54	\$58				
m. Tabor City (Out of Town)	\$62	\$80	\$70	\$82	\$90	\$49	\$59	\$69	\$76		\$51	\$59	\$69	\$80	\$89				
n. Whiteville (In Town)	\$37	\$42	\$49	\$55	\$60	\$36	\$40	\$46	\$52		\$37	\$42	\$48	\$55	\$60				
o. Whiteville (Out of Town)	\$63	\$72	\$82	\$94	\$103	\$50	\$68	\$78	\$88		\$53	\$71	\$81	\$93	\$101				
p. Septic Tank	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0				
OTHERS (Credit)																			
a. Range - Tenant Supplied	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3		\$3	\$3	\$3	\$3	\$3				

Agenda Item #13: DSS – MONTHLY UPDATE JUNE 2023:

Social Services Director Algernon McKenzie will present the Social Services administrative update for the month of June 2023.

**Monthly Administrative Update
For June 2023
July 17, 2023 Meeting**

On June 1, 2023 an Employee Wellness and Benefit Fair was held for all county employees. Staff from DSS along with myself attended the event. It was well organized and the employees who attended were very appreciative and enjoyed it very much. Special thanks to our HR Director and her team that put this event together.

On June 6, 2023, we had a child that was in the emergency department that had to be IVC'd and our child welfare staff had to stay with this child overnight and all day until an appropriate placement could be found.

On June 8, 2023, I participated in our monthly Director's Executive Board meeting. During this meeting we were told that the LME/MCO's who are responsible for helping local DSS agencies find placement for children in their custody, are working on a plan/objective to better serve them. They realize that there are not enough beds for children who need placement. In many cases it could take six to twelve weeks to find a appropriate placement and Medicaid doesn't pay for sitters. Therefore, social workers may have to sit with children in the emergency department or in the local DSS agency. There was not any new information given during the meeting about Medicaid Expansion. This was a short meeting ending with committee reports from the different program areas.

On June 22, 2023, we had an issue with an individual, who suffered a mental health emergency. The sheriff department was called to assist us. They were able to get the situation under control and get help for the individual. We are very appreciative for the quick response of our sheriff department.

On June 28, 2023, the income maintenance administrator and I participated on the 100 County Director call. We were informed that the state is conducting a child welfare workload study to help determine how cases are being handled and what is involved in working child welfare cases. The state will be involved, a 4-E Eligibility Review, which is a federal review. There will be a sample of 80 cases pulled statewide to determine correct or incorrect payments for foster children. They are requiring all counties to review the cases from April 2023 to September 1, 2023 by October 2023. The actual review will take place in 2024.

We were also told that the FNS (Food and Nutrition Services) waivers that allowed individuals to receive twelve months before recertification was required will end June 30, 2023. This will require those FNS cases to be recertified every six months starting July 1, 2023. Notices will be mailed to households requesting information to determine if they will continue to receive benefits or not. There are some waivers that will remain in place until May 31 and June 30, 2024

Lastly, we learned that the NC Supreme Court ruling on April 28, 2023 changed the voting eligibility of felons for FNS, Work First Cash and Employment Services, and Medicaid. This ruling means that felons who are currently serving a sentence or on probation are not eligible to vote. Therefore, the NC State Board of Elections has updated its forms the DSS agencies are required to give to all applicants, to reflect this change. As of June 27, 2023 they have mailed out 70,000 new voter registration forms to DSS agencies across the state and updated the form on their website.

During the month of June, I attended seven in person and zoom meeting.

During the month of June, we were able to replace our ice machine.

June 2023 Human Services

Adult Services (APS)

APS Reports Accepted: 4

County Wards: 27

Number of Payee Cases: 11

Adults Served APS: 1

Number of Medicaid Transportation Trips: 1,859

Amount Requested for Reimbursement: \$32,392.32

Children’s Protective Services (CPS)

Reports Accepted: 10
Reports Screened out: 24
Families Receiving In-Home Services: 36
Children Served: 72
Contacts with Families Monthly: 433
Assessments: 4

Foster Care

Foster Children in Foster Homes: 111
Children Placed Outside County: 28
Agency Adoptions: 0
Pending Adoptions: 8
Total Foster Homes Licensed: 8
Total Children in Foster Care: 119

Work First Employment (TANF)

Applications Taken: 23
Applications Approved: 3
Individuals Receiving Benefits: 197
Entered Employments: 1
Number in Non-Paid Work Experience: 0

June 2023 Human Services (continued)

Program Integrity

Collections for Fraud: \$335.00
New Referrals: 4
Cases Established: 0

Day Care

Children Receiving Day Care Assistance: 475
Children on the Waiting List: 0
Amount Spent on Day Care Services: \$228,686.00

June 2023 Economic Services

Food & Nutrition

Applications Taken: 137
Applications Approved: 159
Active Cases: 6,732
Benefits Issued: \$2,086,433.00
Participants Served: 13,093

Adult Medicaid

Applications Taken: 85
Cases Terminated: 32
Redeterminations: 215
Applications Processed: 98

Family & Children’s Medicaid

Applications Taken: 105
Applications Processed: 227
Redeterminations: 1,092
Total Medicaid Cases: 15,309
Total Individuals Receiving: 23,355

Child Support

Absent Parents Located: 59

Orders Enforced: 679

Active Cases: 3,951

Collections: \$419,473.00

Respectfully submitted,
Algernon McKenzie***HUMAN SERVICES BOARD REPORT*****Dwella M. Hall, Program Manager****Vacancies/Updates/News for June, 2023**

Intake/Investigation/Assessment: The Intake/Investigation/Assessment Unit is fully staffed. This Unit continues to receive referrals involving substance abuse, domestic violence, and mental health issues, among other things. The after-hours positions continue to increase the morale among the CPS staff as they also assist with after hour visitations with exiting cases to assist the SW's. CPS continues to assist the FC unit with incoming cases due to the high volume of children entering custody. We have a new Regional Child Welfare Consultant (RCWC) she will continue to conduct on site consultations and some virtual visits to review agency data, policy updates, and casework.

In-Home Services: The In-Home Services Unit is fully staffed. The total caseloads with contacts of children served continue to increase indicating more intensive involvement with SW's and their current caseloads. In home services continues to assist the FC unit until they are fully staffed. We have a new Regional Child Welfare Consultant (RCWC) she will continue to conduct on site consultations and some virtual visits to review agency data, policy updates, and casework.

Foster Care/Permanency Planning: The Foster Care Unit continues to have 1-vacancy. There are currently 119 children in care. The CPS and In-home Services unit continue to assist Foster Care with case management duties, until staff can be hired and properly trained. We have a new Regional Child Welfare Consultant (RCWC) she will continue to conduct on site consultations and some virtual visits to review agency data, policy updates, and casework.

Transitional Unit: The Transitional unit is fully staff; one employee continues to be out on Maternity leave. This unit continues to work caseloads while assisting the other Child Welfare Units as needed, particularly in the areas of courtesy requests from other counties, assisting with supervising visits and transporting children in custody. In addition, the Transitional Unit continues to have an influx in home studies and home assessments from other counties and within CCDSS Child Welfare. This Unit continues to assist particularly in the area of making monthly contacts with the children in foster care. Foster Home Licensing continues to work on completing more licensures to help increase the number of foster home in the county. We have a new Regional Child Welfare Consultant (RCWC) she will continue to conduct on site consultations and some virtual visits to review agency data, policy updates, and casework.

Adult Services: The Adult Services Unit has 1 vacancy. The position has been reposted. This unit continues to serve ages 18 and above, with protective services, persons under guardianship, and special assistance in-home case management. The guardianship cases continue to demand extensive time due to severe and persistent mental illness and the lack of resources for this population.

Work First Employment: This Unit continues to be fully staffed; however, one employee is out on unexpected Medical leave. The unit is open for in-person applications, telephone interviews continue for Work First applications, recertification's, short-term services and benefits. Certain necessary application documentation can be mailed to individuals that wish to apply and when received back the worker can conduct telephone interviews to complete that application. Some application information is also being provided for pick-up in the foyer area of the agency. Workers are encouraged to make telephone contacts with clients at least every two weeks to offer support and resources to clients and to encourage program participation. Transitioning back to regular application and case processing is now beginning after COVID-19 waivers ended. The agency continues to have monthly meetings with the state reps by conference calls. The Regional Economic Consultant conducted a telephone consultation this month.

Child Day Care: The Child Day Care Unit continues to be fully staffed. The Supervisor and staff continue to work the over and under payment report to ensure proper payment is being made to county daycare providers. Day Care services are continuing to be provided and the state is working with county agencies and day cares to help them stay open as much as possible while providing a safe environment for children. Day Care slots within local Day Cares are limited at this time and many Day Cares are now on a waiting list. DSS staff continue to work with families to ensure their services stay in place while limiting contact to the telephone as much as possible. The agency has eliminated the waiting list and able to serve the public. Supervisor continue to ensure case transfers are received properly and sent in a timely manner.

Program Integrity: Repayment agreements continue to be relaxed to help clients during this time. Staff are working to clean up a backlog, establishing cases and repayment agreements, all while assisting with the Energy Programs.

Energy Assistance: CIP continues with the cooling season which means helping with clients with their electric service provider. Applications for CIP continue to be available on EPASS where applicants can complete and submit applications on-line, but continue to be available in our lobby for pick up and completion. One in-house staff person is currently processing applications. Program Integrity staff are assisting as needed due to influx of applications.

Low Income Household Water Assistance Program (LIHWAP) LIHWAP was sent to end as of May 31, 2023. This program is a federally funded program that will provide emergency assistance to low-income households to prevent disconnection or provide assistance with the reconnection of drinking and wastewater services.

Economic Services & Child Support Board Narrative

Darlene Jenkins-Parks, Income Maintenance Administrator

Vacancies/Updates June 2023

Family & Children Medicaid Intake/Processing: The F & C intake/processing unit is currently fully staffed with no vacancies and is operating with 5 full time permanent caseworkers who intake and process their own e-pass, FFM and mail-in applications in a timely manner. We have also been discussing the new Medicaid expansion. At this time, little is known about the procedure for expansion but we are trying to be proactive with cases. We will discuss other changes that will be coming in effect. We have taken the training for Recertification during the PHE in case our review unit needs some assistance. We are working on everyone being cross trained in SSI children, presumptive, and Breast cancer Medicaid. We have done well with following all application processing reports to ensure applications are processed timely and make contact with the client within the same day if needed.

Family & Children Medicaid Review: The F & C review unit is fully staffed. We are anticipating the need for additional staff with the increased recertification, change of circumstance and Medicaid expansion forthcoming. We have completed more than 1000 reviews during the month of June. In addition to the income, address and other changes related to eligibility. All staff completed the mandatory OST training for Recertification and Change of Circumstance. This unit had 26 cases on the report for terminated as a result of moved out of state, deceased, failure to provide etc. These cases have been re-opened and issues being addressed as required with deadline of no later than June 30, 2023.

Adult Medicaid Intake/Processing: The Adult Medicaid Intake/Processing Unit currently has (0) vacant positions and (3) employees that are in the beginning stages of their training. The trained caseworkers of the unit are all doing a phenomenal job with the overload of the extra caseloads of the case workers that are currently in training. As the supervisor, I continue to encourage the case workers to stay focused and to work as diligently as possible.

Adult Medicaid Review: We are excited to announce that effective June 21st, this unit has a new Unit Supervisor, Shannon Dudney. She has been employed with DSS for 6 years, she began her journey in the Food & Nutrition intake/processing, then FNS review prior to transferring to the Adult Medicaid Review unit in April 2022. Since this time Shannon has excelled in her Adult Medicaid knowledge and continues to grow. She has previous management skills as she managed a grocery store for several years. We are looking forward to watching Shannon grow as a supervisor. The Unit has (1) one vacancy for an IMC II position with the movement of Shannon to unit supervisor. It has been advertised in house and post ends July 5, 2023. All Medicaid caseworkers, lead staff and supervisors had mandatory Medicaid OST Recertification & Change of Circumstance Training opportunities on June 6th, 7th, 8th and 15th. This training was a result of concerns regarding actions taken on some cases that were terminated/reduced in April/May 2023. DHB is required to provide the class counsel for the Franklin v Kinsley settlement agreement, monthly reports of reductions and terminations for the duration of the settlement agreement. There were 3,162 cases terminated for varying reasons by 100 counties, such as requested Medicaid be stopped, moved out of state, deceased, failure to provide etc. Our Adult Medicaid review unit had 2 cases on this report, terminated as a result of moved out of state.

LTC/CAP/SA: The LTC MA unit has been very busy with applications and processing. The LTC unit is fully staffed with (3) active experienced LTC, CAP and SA caseworkers and (1) trainee that started April 2021, who is currently being trained in LTC and CAP intake/processing.

Non-Emergency Transportation (NEMT): The NEMT unit is fully staffed with two workers, the department continues with daily calls, new and updated assessments, scheduling for pickups from vendors, as well as billing for van and mileage.

Housekeeping: The Housekeeping department consists of (1) worker and (1) vacancy. The housekeeper keeps up with daily schedules and routines throughout their day with sanitizing and keeping the agency clean and neat.

Food & Nutrition Intake/Processing: FNS intake unit is still has (2) vacancies. We have hired for one position, but it will not be filled until July 21st. We still have (4) caseworkers in training one is due to meet her 6-month probation ending on 6/28/2023. We also have clerical in training, she is currently assigning applications to the workers, she is learning how to

deny / withdrawn applications, she is also learning how to do other clerical duties such as mail, filing etc. We still have a steady flow of intake, mail in/ drop offs, and e-pass applications coming in.

Food & Nutrition Review: FNS Review team is fully staffed. Total of (7) fully trained staff members, (2) new hire in training. We could use another position to help ease the workload of the high volume FNS program. PHE waivers will end effective 6/30/23 with the exception of telephonic signatures and telephone interview waivers which have been extended thru 5/30/2024. All others which include ABAWD (able bodied adults without dependents) waiver ends and these clients will only receive 3 free months until meeting requirements. Drug felon waiver ends 6/30/23, clients with class H/I convictions will be required QSAP at recertification to continue to qualify. We are anticipating a lot of feedback from clients due to these waivers ending and will try to handle this as quickly as possible.

Child Support: We currently have (3) vacancies in the Child Support Unit. The Child Support Unit as a whole is struggling to keep up with the demands of the job due to still having vacant positions. The worker’s moral is at its lowest due to the workers trying to meet timeframes, receiving an overwhelming amount of phone calls daily from both the clients and non-custodial parents and having to return those phone calls and keep up with the added workloads due to these vacancies. We prepared a total of 184 cases for court action in the month of June 2023 for both the Establishment and Enforcement Units. The paralegal prepared 112 Orders for the month of June.

Agenda Item #14: FINANCE – FINANCE ADMINISTRATIVE UPDATE and APPROVAL of BUDGET AMENDMENTS:

Finance Director Lacie Jacobs is requesting approval of the monthly Finance Administrative Update and the following Budget Amendment.

1. Health - Maternal Health State Grant.
2. Cooperative Extension 4-H program
3. WIC Funding
4. Move Position from DSS to Attorney’s Office (**Info attached**)
5. Sheriff’s Office – NARC Training Funds (**Info attached**)

MOTION:

Commissioner Byrd made a motion to approve, seconded by Commissioner Floyd. The motion unanimously passed.

COUNTY OF COLUMBUS FINANCIAL SUMMARY REPORT May 2023		Percent of Year Complete: 91.7%			
GENERAL FUND (Annual Operating Budget)		REVISED EOY	ACTUAL YTD	BALANCE	% EXPENSED
REVENUES	FY 22/23 BUDGET	TOTALS	REMAINING	YTD	
AD VALOREM TAXES	33,365,977	32,880,854	485,123	98.5%	
COURT	112,881	95,736	17,145	84.8%	
SALES TAX	16,202,896	10,446,004	5,756,892	64.5%	
TAX ADMINISTRATION REVENUES	36,877	36,290	587	98.4%	
NC JCPC PROGRAM - TEEN COURT	78,977	76,694	2,283	97.1%	
ELECTION FEES	968	957	1	99.9%	
REGISTER OF DEEDS	756,535	561,369	195,166	74.2%	
SHERIFF	2,015,791	1,465,648	530,143	73.7%	
DETENTION CENTER	428,305	659,866	(231,561)	154.1%	
EMERGENCY MANAGEMENT	59,601	24,621	34,980	41.3%	
INSPECTION	484,000	488,705	(4,705)	101.0%	
ANIMAL CONTROL	36,200	34,385	1,815	95.0%	
AIRPORT	567,000	434,011	152,989	73.9%	
ECONOMIC DEVELOPMENT/PLANNING	13,000	11,990	1,010	92.2%	
COOPERATIVE EXTENSION	3,000	2,982	18	99.4%	
SOIL CONSERVATION	32,060	31,148	912	97.2%	
DEPARTMENT OF AGING REVENUES	1,803,080	1,246,920	556,160	69.2%	
HEALTH DEPARTMENT	3,391,299	3,093,828	297,471	91.2%	
SOCIAL SERVICE	8,302,454	5,331,520	2,970,934	64.2%	
VETERANS SERVICE	2,084	2,083	1	100.0%	
PUBLIC SCHOOLS	39,000	22,795	16,205	58.4%	
LIBRARY	209,599	198,241	11,358	94.6%	
RECREATION	28,010	19,447	8,563	69.4%	
MISCELLANEOUS REVENUES	1,296,805	1,318,649	(21,844)	101.7%	
TRANSFER FROM REVENUES	680,527	680,527	-	100.0%	
FUND BALANCE APPROPRIATED	9,932,286	9,828,747	103,539	99.0%	
Total General Fund Revenues	79,899,202	69,014,018	10,885,184	86.4%	

GENERAL FUND (Annual Operating Budget)		REVISED EOY	ACTUAL YTD	BALANCE	% EXPENSED
PENDITURES	FY 22/23 BUDGET	TOTALS	REMAINING	YTD	
GOVERNING BODY	297,579	246,108	51,471	82.7%	
ADMINISTRATION	1,034,847	966,750	68,097	93.4%	
PERSONNEL	574,630	526,532	48,098	91.6%	
FINANCE	1,685,191	580,345	1,104,846	34.4%	
TAX DEPARTMENT	1,678,937	1,447,298	231,639	86.2%	
LEGAL DEPARTMENT	308,289	232,086	76,203	75.3%	
NC JCPC PROGRAM - TEEN COURT	78,977	71,168	7,809	90.1%	
FACILITY SERVICES	487,973	374,312	113,661	76.7%	
ELECTIONS	472,604	395,419	77,185	83.7%	
REGISTER OF DEEDS	715,048	617,238	97,810	86.3%	
MANAGEMENT INFORMATION SYSTEM	499,850	445,321	54,529	89.1%	
CENTRAL GARAGE	216,587	172,220	44,367	79.5%	
PUBLIC BUILDINGS - ALL OTHER	3,382,732	1,708,857	1,673,875	50.5%	
SHERIFF'S DEPARTMENT	11,686,960	8,311,796	3,375,164	71.1%	
LAW ENFORCEMENT CENTER	5,337,929	4,167,694	1,170,235	78.1%	
EMS	31,250	27,500	3,750	88.0%	
EMERGENCY SERVICES	2,679,917	2,055,071	624,846	76.7%	
CORONER MEDICAL EXAMINER	51,500	43,400	8,100	84.3%	
ANIMAL CONTROL	817,558	590,700	226,858	72.3%	
AIRPORT	637,624	508,701	128,923	79.8%	
INSPECTIONS	345,985	302,972	43,013	87.6%	
ECONOMIC DEVELOPMENT/PLANNING	427,646	327,013	100,633	76.5%	
COOPERATIVE EXTENSION	460,648	348,982	111,666	75.8%	
SOIL CONSERVATION	296,271	246,548	49,723	83.2%	
DEPARTMENT OF AGING	3,003,697	2,494,684	509,013	83.1%	
HEALTH DEPARTMENT	6,253,958	4,434,609	1,819,349	70.9%	
SOCIAL SERVICES ADMINISTRATION	8,977,418	7,892,539	1,084,879	87.9%	
PUBLIC ASSISTANCE PROGRAMS	3,898,049	2,889,569	1,008,480	74.1%	
VETERANS SERVICE OFFICER	167,582	147,866	19,716	88.2%	
EDUCATION	15,930,595	13,397,317	2,533,278	84.1%	
LIBRARY	1,573,576	1,381,360	192,216	87.8%	
RECREATION	588,887	467,494	131,393	78.1%	
SPECIAL APPROPRIATIONS	1,073,920	791,922	281,998	73.7%	
TRANSFER TO	4,214,988	2,254,963	1,960,025	53.5%	
Total General Fund Expenditures	79,899,202	60,866,354	19,032,848	76.2%	

COURTHOUSE RENOVATION PROJECT		REVISED EOY	YTD	BALANCE	% Collected
REVENUES	FY 22/23 BUDGET	TOTALS	REMAINING	YTD	
COURTHOUSE CAP PROJ REVENUES	7,767,194	3,900,312	3,866,882	50.2%	
EXPENDITURES					
COURTHOUSE CAP PROJ EXPENDITURES	7,767,194	1,237,039	6,530,155	15.8%	
HUD SECTION 8 RENTAL ASSISTANCE	REVISED EOY	YTD	BALANCE	% Collected	
	FY 22/23 BUDGET	TOTALS	REMAINING	YTD	
REVENUES	1,957,242	1,686,055	791,869	86.1%	
EXPENDITURES	1,957,242	1,750,441	206,801	89.4%	
TRANSPORTATION	REVISED EOY	YTD	BALANCE	% Collected	
	FY 22/23 BUDGET	TOTALS	REMAINING	YTD	
REVENUES	1,302,894	731,054	571,840	56.1%	
EXPENDITURES	1,302,894	826,348	476,546	63.4%	
DEBT SERVICE	REVISED EOY	YTD	BALANCE	% Collected	
	FY 22/23 BUDGET	TOTALS	REMAINING	YTD	
REVENUES	15,536,002	841,953	14,694,049	5.4%	
EXPENDITURES	15,536,002	2,985,425	12,570,577	19.1%	

WATER DISTRICTS I-V		REVISED EOY	YTD	BALANCE	% Collected
REVENUES	FY 22/23 BUDGET	TOTALS	REMAINING	YTD	
WATER DISTRICT I	911,988	787,330	124,658	86.3%	
WATER DISTRICT II	1,329,034	1,190,092	138,942	89.5%	
WATER DISTRICT III	819,843	638,299	181,544	77.9%	
WATER DISTRICT IV	994,388	903,518	90,870	90.9%	
WATER DISTRICT V	919,515	891,350	28,165	96.9%	
COMBINED WATER DISTRICT TOTALS	4,974,768	4,410,590	564,178	N/A	
EXPENDITURES					
WATER DISTRICT I	911,988	651,923	260,065	71.5%	
WATER DISTRICT II	1,329,034	827,528	501,506	62.3%	
WATER DISTRICT III	819,843	516,124	303,719	63.0%	
WATER DISTRICT IV	994,388	429,508	564,880	43.2%	
WATER DISTRICT V	919,515	415,252	504,263	45.2%	
COMBINED WATER DISTRICT TOTALS	4,974,768	2,840,334	2,134,434	N/A	
SOLID WASTE	REVISED EOY	YTD	BALANCE	% Collected	
	FY 22/23 BUDGET	TOTALS	REMAINING	YTD	
REVENUES	6,329,032	5,728,074	600,958	90.5%	
EXPENDITURES	6,329,032	4,456,877	1,872,155	70.4%	

CASH & INVESTMENTS

Cash:

Central Depository - Truist	\$	18,010,452
Central Depository - NCCMT	\$	22,900,000
Water Districts - \$7,452,839		
Solid Waste - \$8,661,329		

Investments:

Trust	\$ 5,052,221
First Citizens Wealth Management	5,946,208
United Bank - CD	339,077
Dana Investments/TD Ameritrade	914,566
Multi Bank Securities	562,863
First Bank - CD	2,091,011
Total Investments	<u>\$ 14,905,945</u>

FUND BALANCE

General Fund:

Unavailable Fund Balance (per auditors)	\$	7,223,150
Committed and Assigned Fund Balance	\$	14,547,343
Unassigned Fund Balance	\$	<u>12,443,374</u>
Total Fund Balance	\$	34,213,867

General Fund Total Expenditure Budget	\$ 79,899,202
Unassigned fund balance as % of Gen. Fd. Expend.	15.6%

Note: The Fund Balance computation listed above is unaudited.
Final computation will be submitted when verified by Auditors

BUDGET AMENDMENT

FY 22/23

Name of Department: Health

Agency Head Signature: Kimberly Smith 05/19/23

Date Prepared / Submitted to Admin: May 20, 2023 Date Received from Admin:

Budget Code	EXPENDITURES			Requested
Fund Dept Category	Classification			Increase or (Decrease)
10 5170 519150	WIC Peer Counselor Breastfeeding			\$26,754
	Total Net Expense			\$26,754

Budget Code		REVENUES	Request
Fund Dept Category		Classification	Increase or Decrease
10 3510 430055	WIC Funding		\$26,754
	Total Net Revenue		\$26,754

☐ This budget revision has been approved by the Columbus County Finance Office:

☐ This budget revision has been approved by the Columbus County County Manager:

☐ This budget revision has been approved by the Board of Columbus County Commissioners on:

Signature	Date
-----------	------

BUDGET AMENDMENT

FY 23/24

ame of Department: Health
 Agency Head's Signature: Kenneth Smith 070523
 are Prepare / Submitted to Admin: July 5, 2023 Date Received in Admin:

Budget Code			EXPENDITURES	Requested
Ind	Dept	Category	Classification	Increase or Decrease
10	5167	526001	Maternity Health Departmental Supplies	\$2,000
			Total Net Expense	\$2,000

Budget Code			REVENUES	Requested
nd.	Dept.	Category	Classification	Increase or (Decrease)
10	3510	430035	Maternal Health State Grant	\$2,000
			Total Net Revenue	\$2,000

☐ This budget revision has been approved by the Columbus County Finance Office:

☐ This budget revision has been approved by the Columbus County County Manager:

☒ This budget revision has been approved by the Board of Columbus County Commissioners on:

Signature	Date
-----------	------

Explanation of Increase or Decrease:

Salaries and Wages	_____	x	5.00%	=	\$ _____
Full Time Employees (Include Over Time)					

Agenda Item #15: FINANCE – APPROVAL of the FIRST READING of the BLANKET PURCHASE ORDER POLICY EFFECTIVE JULY 1st 2023:

Finance Director Lacie Jacobs requested approval of the first reading of the proposed blanket purchase order policy effective July 1, 2023.

MOTION:

Commissioner Floyd made a motion to approve, seconded by Commissioner Smith. The motion unanimously passed.

BLANKET PURCHASE ORDERS

III-3

I. PURPOSE	BLANKET PURCHASE ORDERS - Continued
This procedure is used to provide a purchasing tool for obtaining purchases when the amount of paperwork involved makes it impractical to use regular purchasing procedures. Blanket purchase orders are contractual relationships to obtain small dollar value expendable operating supplies or services for which low or erratic demand usage exists. The principal advantages of a blanket purchase order include quicker access to goods, consolidated invoices, and provides delegation of authority to purchase agreed upon goods.	5. Maximum expenditures will be provided on the blanket purchase order. Such maximums will be worked out with the individual department.
II. POLICY	6. The Purchasing Department will issue the blanket purchase order. Copies will be distributed in the same manner as regular purchase orders.
The Purchasing Agent and department manager shall work together to use these procedures when it appears to be in the County's best interest. The Purchasing Agent shall be the final authority on the use of this tool for the procurement process.	7. The blanket order to the supplier will include the maximum amount that can be purchased off of the purchase order, department authorized to order, billing instructions, and other information this is normally inserted on a purchase order.
III. PROCEDURE	8. The maximum dollar total on the order will be encumbered.
1. The department manager or his/her representative must make a request to the Purchasing Agent, by request to purchase, to include the name of vendor, the description of each item(s) or services to be purchased, maximum quantity and dollar amount anticipated to be purchased.	9. Each department will receive a copy of the purchase order so that the department will know what the limits are and to act as a receiving department.
2. Purchasing will review all request and issue the purchase order to the vendor upon approval.	10. Persons who use this procedure must always provide their name and refer to the purchase order number when placing orders with supplies. When picking up supplies from a vendor, the employee must show their County Identification Card.
3. The criteria for determining when this procedure is considered desirable is as follows:	11. For orders placed in town, a sales ticket should be obtained each time an item(s) is received. The tickets are to be returned to the ordering department to be submitted to the Finance Department for payment on a weekly basis.
A. The vendor(s) concerned must be willing to accept a blanket order.	12. The sales tickets are totaled and the amount noted on the receiving copy of the purchase order agrees with the purchases made.
B. The blanket purchase order is not intended to be used where a purchase can be planned and competitive prices obtained, nor for capital purchases.	13. The receiving copy with sales tickets attached (invoices) is signed by the department manager (or authorized designee) and forwarded to accounts payable in Finance. Care should be taken to forward receiving reports to Finance (accounts payable) as soon as possible to avoid loss of discounts.
C. Suggested uses for blanket purchase orders: executed contracts, operating supplies, etc.	14. If all receiving documentation agrees with the invoice, payment is made and the transaction is completed.
4. This procedure may be used for in or out-of-town suppliers once authorized.	

Agenda Item #16: ATTORNEY’S OFFICE – APPROVAL of the FARMERS’ MARKET CONTRACT:

Attorney Amanda Prince requested approval of the Farmers’ Market Contract extension for a term of one year.

MOTION:

Commissioner Watts made a motion to approve, seconded by Vice Chairman Coleman. The motion unanimously passed.

STATE OF NORTH CAROLINA
COUNTY OF COLUMBUS

LEASE

THIS LEASE. made and entered into this the 17th day of July, 2023

by and between COLUMBUS COUNTY. hereinafter called "Lessor" and
COLUMBUS COUNTY COMMUNITY FARMERS MARKET, INC., hereinafter
called "Lessee".

WITNESSETH:

WHEREAS, Lessor has agreed to lease a certain parcel of land to Lessee; and WHEREAS, Lessee will receive certain monies from various agencies of government for the improvement of the said property.

Now therefore, BE IT RESOLVED, CONTRACTED and AGREED, for and

in consideration of the premises and covenants which are to be performed by the parties hereto and the sum of one dollar (\$ 1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, as follows:

- I. Description. Lessor does demise and let to Lessee and Lessee does hire and take as tenants of Lessor, the following described real estate:

All that certain lot, tract and parcel of land as shown and delineated on the plat prepared by Billy M. Duncan, RLS, a copy of which is attached hereto and made a part hereof and reference is hereby made to the said plat for more clarity and particularity of description of the land, which is also located in or near Whiteville, North Carolina.

- 2. Term and Rent. The length of this Lease is for a term of one (1) year, beginning July 17, 2023. As the rental for said term, the amount will be one dollar (\$1.00) per year, payable yearly in advance on the 1st day of August of each calendar year to Lessor, at the Columbus County Finance Office to any person designated as agent to accept said rental payment.

- 3. Use. The said property is to be used by Lessee as an area for the sale and/or resale of produce and other crops, crafts and/or art and for whatever use the Lessee deems appropriate that supports the charitable purpose of the Lessee.

- 4 Subletting and Assignments. Without the expressed written permission of Lessor, Lessee shall not sublease the said premises or any part thereof. Consent of Lessor to one subletting or assigning shall not be deemed to be consent to any subsequent subletting or assigning to another person. Assignment of spaces and agreements of selling schedules by designated vendors of Lessee shall not be considered as subletting, nor shall these assignments of spaces or agreements between Lessee and any vendor be binding on Lessor, should Lessor terminate this Lease prior to the expiration of the Lease term. Periodical renting of facilities on said premises shall not be a violation of this subletting clause and shall not require permission from Lessor.

- 5. Entry for Inspection, Repairs and Alterations. Lessor shall have the right to enter the said premises for inspection at all reasonable hours.

- 6. Utilities. All utilities, including but not limited to electrical, gas, water and sewer, are the responsibility of Lessee and such expenses shall be bore solely by Lessee and are not furnished as part of this Lease.

- 7. Capital Improvements, Repairs, Redecoration and Alterations. All capital improvement plans shall be approved by Lessor through the Columbus County Board of Commissioners prior to commencement of the improvement. All non-capital improvement or alteration plans shall be approved by the Lessor through the Columbus County Manager prior to commencement of the improvement or alteration.

Any structure on said premises may be demolished only after receiving approval from Lessor through the Columbus County Board of Commissioners. All demolished structures shall be disposed of in accordance with the laws and regulations of Columbus County and the State of North Carolina.

In the event of termination of this Lease by Lessee, all capital improvements and alterations shall become the property of Lessor. All personal property and fixtures removable without damage to said premises may be removed by Lessee.

Consent to any' particular alteration. addition or change shall not constitute a waiver of consent to any future or additional alteration. addition or change.

- 8. Animals. Lessee shall keep no domestic or other animals or fowl in or about the said premises without the expressed written permission of Lessor through the Columbus County Manager, except any animal temporarily placed daily on the premises as part of the business activities of Lessee.

- 9. Prohibited Activities, Waste, Nuisance, Unlawful Use, and

Maintenance of Property. Lessee agrees that it shall not permit waste on the said premises or maintain or permit to be maintained a nuisance thereon, or permit the premises to be used for any unlawful act or purpose. There shall not be any abusive or vulgar or profane language used on the said premises, nor shall there be any alcoholic beverages consumed or used on the on the said premises. Lessee shall keep the grounds in acceptable condition and the grass mowed and clean of trash.

- 10. Quit. The parties agree that any holding over by Lessee under this Lease, without the expressed written permission and consent of Lessor, shall be a tenancy at will, which may be terminated by Lessee on seven (7) days' notice. It is further agreed by Lessee and Lessor that in this event this Lease is a lease from month-to-month and may be terminated under North Carolina law by seven (7) days' notice to Lessee by Lessor.
- 11. Re-delivery of the Premises. At the end of the tem(s) of this Lease, the Lessee shall quit and deliver up the premises to Lessor in as good a condition as they were at the beginning of the initial ten of the Lease. ordinary wear and tear excepted, decay and other damage of elements excepted. Also see paragraph 7 above.
- 12. Default. If Lessee defaults in the payment of the rents or any part thereof at any time herein before specified or if Lessee defaults in the performance of or compliance with any other provision, term, condition or statement hereof, this Lease, at the option of Lessor, shall be terminated and be forfeited and Lessor may re-enter the said premises and retake possession and recover damages, including the cost and reasonable attorney fees to be accessed by the court. Lessee shall be given twenty (20) days' notice of any default or breach and termination or forfeiture of this Lease, Lessee shall have twenty (20) days from the date of the notice to correct the default or breach or take action reasonably and likely to affect such correction. Lessee’s failure to do so will result in the termination of this Lease.
- 13. Delay in or Impossibility of Delivery of Possession. In the event that possession cannot be delivered to Lessee on the commencement of the leased term, through no fault of Lessor or its agent, there shall be no liability on Lessor or its agent's part, but the rental herein shall abate until such possession is given. Lessor or its agent shall have thirty (30) days in which to give possession, and if possession is tendered within such time. Lessee agrees to accept the leased premises and to pay the rental herein provided from that date. In the event that possession can-not be delivered within such time, through no fault of Lessor or its agent, then this Lease and all rights hereunder shall at that time be terminated.
- 14. Binding Effect. The covenants and conditions herein contained shall apply to and bind the legal representatives, successors and assigns of the parties hereto and all covenants are to be construed as conditions to this Lease.
- 15. Compliance. Lessee shall comply with all local, county, state and federal rules, statutes and regulations and shall not discriminate against any person, business or corporation on the basis of sex, religion, creed, national origin, race or age.

IN WITNESS WHEREOF, the parties hereto have set hand and seal in

duplicate originals. effective the date first above written.

LESSOR

ATTESTED BY

COLUMBUS COUNTY

Jana Nealey, Clerk to the Board

By: _____
Ricky Bullard, Chairman
Columbus County Board of Commissioners:

LESSEE

Columbus County Community Farmers Market, Inc.

By: _____ Printed Name: _____ Title: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Contract Act.

Columbus County Finance Officer

Agenda Add-On #16b: ATTORNEY'S OFFICE – APPROVAL of the RESOLUTION AUTHORIZING SALE of the HISTORIC COURTHOUSE FLAGPOLE:

Attorney Amanda Prince requested approval of the authorizing the sale of the Historic Courthouse Flagpole by upset bid with the initial offer set at \$500 submitted by Matt Smith

Commissioner Chris Smith was excused from the voting on this agenda item due to the initial bidder being his son

MOTION:

Commissioner Watts made a motion to approve, seconded by Commissioner Floyd. The motion unanimously passed.



Resolution Authorizing Sale of Historic Courthouse Flagpole

WHEREAS, the County of Columbus owns a flag pole located next to the Historic Courthouse in Whiteville, NC; and

WHEREAS, the property is currently surplus property for the County; and

WHEREAS, North Carolina General Statute § 160A-266 permits the County to sell property by upset bid, after receipt of an offer for the property described above, in the amount of \$500.00, submitted by Matt Smith; and

WHEREAS, Matt Smith, has paid the required five percent (5%) deposit on his offer;

THEREFORE, THE BOARD OF COMMISSIONERS OF THE COUNTY OF COLUMBUS RESOLVES THAT:

1. The Board of Commissioners hereby authorizes the sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-266.
2. The Clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
3. Any person may submit an upset bid to the office of the Deputy Clerk within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying higher bid is received, the Clerk shall cause a new notice of upset bid to be published on the website, www.columbusco.org, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Commissioners.
5. A qualifying higher bid is one that raised the existing offer by not less than \$100.00 of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The county will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The county will return the deposit of the final high bidder at closing.
7. The terms of the final sale are as follows:
 - the Board of Commissioners must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed, and

- that the property is sold in its current condition, as is, and the County gives no warranty with respect to usability of the property; and
- that the buyer will be responsible for removal and transport of the flagpole; and
- that the buyer must pay with cash at the time of the closing.

- 8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 9. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The County Manager is authorized to execute the instruments necessary to convey the property to Matt Smith

Adopted this the 17th day of July, 2023.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

Ricky Bullard, Chairman

Attested By: _____
Jana Nealey, Clerk to Board

Agenda Add-On #16c: ATTORNEY’S OFFICE – APPROVAL of the RESOLUTION AUTHORIZING SALE of the FORMER CHADBOURN MIDDLE SCHOOL:

Attorney Amanda Prince requested approval of the Resolution authorizing the sale of former Chadbourn Middle School by upset bid with the initial offer in the amount of \$175,000 submitted by Preston Smith and Shirley Smith.

MOTION:

Commissioner Floyd made a motion to approve, seconded by Commissioner Byrd. The motion unanimously passed



Resolution Authorizing Sale of Chadbourn Middle School

WHEREAS, the County of Columbus owns property listed on Schedule A, attached and incorporated herein; and

WHEREAS, the property is currently surplus property for the County; and

WHEREAS, North Carolina General Statute § 160A-269 permits the County to sell property by upset bid, after receipt of an offer for the property described above, in the amount of \$ 175,000.00, submitted by Preston Smith and Shirley Smith; and

WHEREAS, Preston Smith and Shirley Smith have paid above the required five percent (5%) deposit on his offer;

THEREFORE, THE BOARD OF COMMISSIONERS OF THE COUNTY OF COLUMBUS RESOLVES THAT:

- 10. The Board of Commissioners hereby authorizes the sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 11.The Clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which

the offer may be upset.

- 12. Any person may submit an upset bid to the office of the Clerk within 20 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
- 13. If a qualifying higher bid is received, the Clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Commissioners.
- 14. A qualifying higher bid is one that raised the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 15. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The county will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The county will return the deposit of the final high bidder at closing.
- 16. The terms of the final sale are as follows:
 - the Board of Commissioners must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed, and
 - that the property is sold in its current condition, as is; and
 - that the buyer must pay with cash at the time of the closing.
- 17. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 18. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The County Manager is authorized to execute the instruments necessary to convey the property to Preston Smith and Shirley Smith or Grace Temple Healing and Deliverance Ministry and Life Changing Outreach Center.

Adopted this the 17th day of July, 2023.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

Ricky Bullard, Chairman

Attested By: _____
Jana Nealey, Clerk to Board

Agenda Item #17: ATTORNEY’S OFFICE – APPROVAL of the RESOLUTION to SELL the TABOR PROPERTY:

Attorney Amanda Prince requested approval of the Resolution to sell the Tabor City Property located near 323 West 3rd Street.

MOTION:

Commissioner Floyd made a motion to approve, seconded by Vice Chairman Coleman. The motion unanimously passed.



Resolution Authorizing Sale of Tabor City Lot

WHEREAS, the County of Columbus owns property listed on Schedule A, attached and incorporated herein, near 323 W Third St., Tabor City, NC; and

WHEREAS, the property is currently surplus property for the County; and

WHEREAS, North Carolina General Statute § 160A-269 permits the County to sell property by upset bid, after receipt of an offer for the property described above, in the amount of \$ 1,200.00, submitted by Greg Williams; and

WHEREAS, Greg Williams, has paid the required five percent (5%) deposit on his offer;

THEREFORE, THE BOARD OF COMMISSIONERS OF THE COUNTY OF COLUMBUS RESOLVES THAT:

- 19. The Board of Commissioners hereby authorizes the sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 20. The Clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 21. Any person may submit an upset bid to the office of the Clerk within 20 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
- 22. If a qualifying higher bid is received, the Clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Commissioners.
- 23. A qualifying higher bid is one that raised the existing offer by not less than five hundred dollars or ten percent of the bid, whichever is higher.
- 24. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier’s check, or certified check. The county will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The county will return the deposit of the final high bidder at closing.
- 25. The terms of the final sale are as follows:
 - the Board of Commissioners must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed, and
 - that the property is sold in its current condition, as is, and will be conveyed by special warranty deed; and
 - that the buyer must pay in full at the time of the closing.
- 26. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 27. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The County Manager is authorized to execute the instruments necessary to convey the property to Greg Williams.

Adopted this the 17th day of July, 2023.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

Ricky Bullard, Chairman

Attested By: _____

Jana Nealey, Clerk to Board

Agenda Item #18: APPOINTMENTS/RE-APPOINTMENTS/REPLACEMENTS: STAFF is REQUESTING APPOINTMENTS, REAPPOINTMENTS or REPLACEMENTS to the FOLLOWING BOARDS, COMMITTEES AND COUNCILS.

Legend: EB =Entire Board
Listed Zone # =Individual Commissioner

Zone I:	Barbara Featherson	Zone V:	Brent Watts
Zone II:	Chris Smith	Zone VI:	Ricky Bullard
Zone III:	Giles E. Byrd	Zone VII:	Scott Floyd
Zone IV:	Lavern Coleman		

COMMITTEE	ZONE/EB	PERSON(S)	EXP. DATE	BOARD ACTION
Fair Bluff Planning Board (ETJ)	ETJ	George Perry (resigned)	12/31/2023	Beth Jarvis - appointed MOTION: 1-Byrd 2-Smith

RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V.

MOTION:
At 7:19 P.M. a Motion was made by Commissioner Watts and second by Vice Chairman Coleman to recess regular session and enter into Columbus County Water and Sewer Districts I, II, III, IV and V.

Agenda Item #19: WATER and SEWER DISTRICT III – APPROVAL of RESOLUTION for the WATER SYSTEM ASSET INVENTORY ASSESSMENT (AIA) GRANT – AMERICAN RESCUE GRANT for \$150,000:

Public Utilities Director Harold Nobles requested approval of the resolution for the Water System Asset Inventory Assessment (AIA) Grant - America Rescue Grant for \$150,000.

MOTION:
Commissioner Smith made a motion to approve, seconded by Commissioner Featherson. The motion unanimously passed.

WATER DISTRICT III
AIA GRANT
RESOLUTION BY GOVERNING BODY OF RECIPIENT

- WHEREAS,

the American Rescue Plan (ARP) funded from the State Fiscal Recovery Fund was established in S.L. 2021-180 to assist eligible units of government with meeting their water/wastewater infrastructure needs, and
- WHEREAS,

the North Carolina Department of Environmental Quality has offered American Rescue Plan (ARP) funding in the amount of \$150,000 to perform an Asset Inventory and Assessment study detailed in the submitted application, and
- WHEREAS,

the Columbus County Board of Commissioners intends to perform said project in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED BY THE COLUMBUS COUNTY BOARD OF COMMISSIONERS OF THE COUNTY of COLUMBUS:

That County of Columbus does hereby accept the American Rescue Plan Grant offer of \$150,000.

That the County of Columbus does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

Agenda Item #20: WATER and SEWER DISTRICT III – APPROVAL of the PROPOSAL from BILL’S WELL DRILLING COMPANY for EMERGENCY REPLACEMENT of a PUMP on PAGE ROAD:

MOTION:

Commissioner Byrd made a motion to approve, seconded by Commissioner Floyd. The motion unanimously passed.

Agenda Item #21: WATER and SEWER DISTRICT IV – APPROVAL of the AMENDED CAPITOL PROJECT ORDINANCE:

Public Utilities Director Harold Nobles requested approval of the following Capitol Project Ordinance amendment made to the for Lakeland Village that reclassifies \$31,000 from Contingency to Miscellaneous expenses.

MOTION:

Commissioner Floyd made a motion to approve, seconded by Commissioner Feathersen. The motion unanimously passed.

AMENDED GRANT PROJECT ORDINANCE
COLUMBUS COUNTY
WATER DISTRICT IV
LAKELAND VILLAGE WATER SYSTEM IMPROVEMENTS
Grant Project No. SRP-D-ARP-0116
Original Adoption Date: October 17, 2022

BE IT ORDAINED by the Board of Commissioners of the County of Columbus, North Carolina, that pursuant to Section 159-13.2 of the General Statutes of North Carolina, the following Grant Project Ordinance is **HEREBY ADOPTED**:

SECTION 1. The project authorized is to provide Engineering Services and WDIV Lakeland Village Water System Improvements.

SECTION 2. The project director is hereby directed to proceed with the implementation of such project.

SECTION 3. The project will be executed during fiscal years 2022/2024.

SECTION 4. The following revenues are anticipated to be available to the County to complete the project:

ACCOUNT NUMBER	TITLE	AMOUNT
52-3508-432330	DEQ Grant Funds	\$772,198
TOTAL:		\$772,198

SECTION 5. The following amounts are appropriated for the project:

ACCOUNT NUMBER	TITLE	AMOUNT	AMENDED	CHANGE
52-7138-519905	Green Engineering-Contract Services	\$207,263		
52-7138-558001	Construction Contract	\$533,935		
52-7138-599100	Contingency Expenditures	\$31,000	\$0	(\$31,000)
52-7138-599100	Miscellaneous Expenditures	\$31,000	\$31,000	\$31,000
TOTAL:		\$772,198		

SECTION 6: The Finance Officer is directed to report on the financial status of this project. She shall keep the Governing Body informed at each regular meeting of any unusual occurrences.

SECTION 7: Copies of the Grant Project Ordinance shall be made available to the Finance Officer and Project Director for direction in carrying out this project.

ADOPTED this the 17th day of July 2023.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

ATTESTED BY:

Ricky Bullard, Chairman

Jana Nealey, Clerk to Board

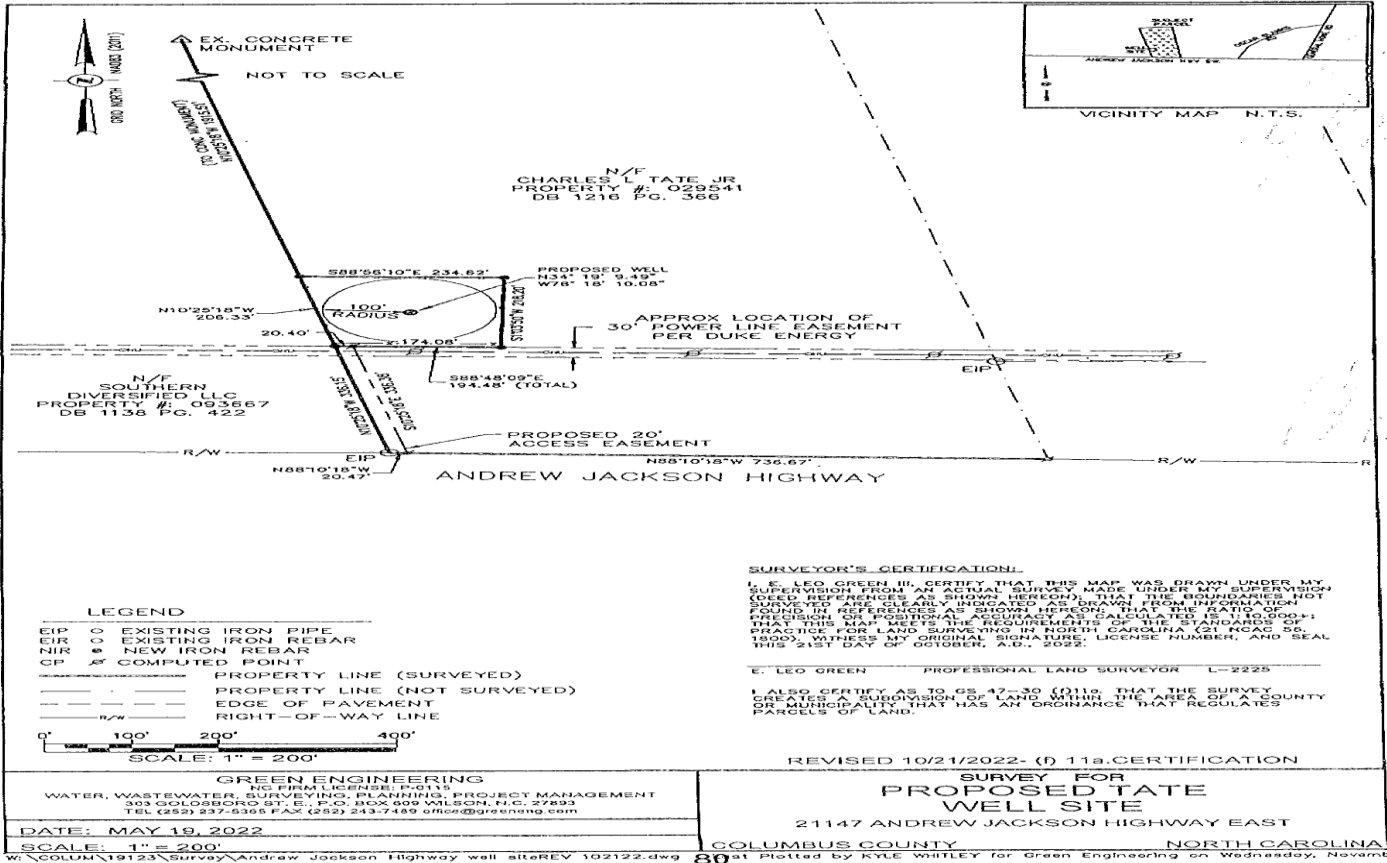
Agenda Item #22: WATER and SEWER DISTRICT IV – APPROVAL of the EDA PROJECT WELL SITE PROPERTY:

Public Utilities Director Harold Nobles requested approval to purchase the well site located near 21128 Andrew Jackson Highway East for the sum of \$30,000.00 for the one-acre property needed for the EDA Project.

MOTION:

Commissioner Byrd made a motion to approve, seconded by Vice Chairman Coleman. The motion unanimously passed.

Exhibit A



ADJOURN COMBINATION MEETING OF Columbus County Water and Sewer Districts I, II, III, IV AND V BOARD MEETING.

MOTION:

Vice Chairman Coleman made a motion to approve, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #28: COMMENTS:

A. Board of Commissioners

Commissioner Byrd commented:

I wanted to suggest that we contribute some money to the ball teams that are going to the World Series and then I learned that the County is giving \$500 to each team. I think that is good. One other thing, on 701 there is a bush protruding out to where you cannot see to pull out. Maybe we can get that cut.

Vice Chairman Coleman commented:

I wanted to mention about the Veterans Park fundraiser challenge for \$250 and I would like to encourage everyone to contribute to that fundraiser. Byrd and Watts openly committed to a donation. I like to thank the staff and the citizens.

B. County Manager

County Manager Eddie Madden commented:

Nothing to report.

Agenda Item #29: ADJOURNMENT:

MOTION:

At 7:24 P.M., Commissioner Smith made a motion to adjourn; seconded by Commissioner Floyd The motion unanimously passed.

JANA NEALEY, Clerk to the Board

RICKY BULLARD, Chairman