

**COLUMBUS COUNTY BEAVER BOUNTY PROGRAM**  
**BY-LAWS/ STEP BY STEP PROCESS**

- The Columbus County Beaver Bounty Program is for beaver management purposes only.
- The Columbus County Board of Commissioners shall establish a Beaver Management Committee to implement the provisions to these By-Laws. The Beaver Management Committee shall consist of no less than seven (7) members. Each Beaver Management Committee member will be selected by the Columbus County Commissioners. The selection of areas will cover all unincorporated land within Columbus County. All appointees to the Beaver Bounty Committee shall be appointed for a period of three years, with reappointment permitted. Any member of the Beaver Bounty Committee may be removed by the Columbus County Board of Commissioners.
- The Beaver Bounty Management Committee will meet with the Columbus SWCD Staff once a month during the trapping season. This meeting will allow the District Staff to give the Committee an update on the Beaver Bounty Program. Any business decisions related to the Beaver Bounty Program must be brought up and discussed at these meetings. For any business decisions to be voted on at the monthly meetings, there must be a quorum present (4 members).
- The District Staff and the Beaver Bounty Management Committee is responsible for delegating a part of the beaver that will be used as confirmation of number of beavers trapped. The part that is chosen will be the only part of the beaver that the trapper will turn into the District Office for payment.
- Landowner(s) can call or visit the Columbus Soil and Water Conservation District office to participate in the Columbus County Beaver Bounty Program. An application will have to be signed by the landowner(s) and access granted to the site for the Columbus SWCD staff and trappers.
- Absentee landowner(s) can contact the Columbus SWCD office to request a form to participate in the Beaver Bounty Program.
- A landowner can designate someone (trapper) to receive payment for trapping by designating them on the Program Application form.
- If a trapper is not the landowner, the trapper must obtain written permission with landowner's signature on it and carry this with them when checking traps. (Written permission to trap on someone else's property is required by state law whether the trapper participates in the bounty program or not. Please see the pocket size permission card. This card is small enough that it can be laminated and carried in the trapper's wallet.)
- Where adjacent landowners are involved, the landowner(s) making the request for beaver service must obtain adjacent landowner written permission for participation in the program.
- A maximum of 10 beavers will be allowed per site. A new evaluation will be necessary before additional beaver are received from this site unless otherwise pre-approved by District staff or a member of the Beaver Management Committee.
- Payment will be made in accordance with the guidelines of the Columbus County Finance Department to the landowner(s) or their designee according to the number of beavers collected as stated on the "Beaver Certification Form" of the Columbus County Beaver Bounty Program.
- The "Beaver Certification Form" must accompany the parts to be collected when they are brought to the District office for bounty.
- Parts to be collected must be brought to the District office during regular business hours on the first Wednesday of each month by appointment only. When extenuating circumstances arise, a trapper may request a different appointment day/time to turn in parts collected for the month. No beaver parts will be collected without an appointment.
- When a trapper collects 20 or more beaver for bounty, the trapper must make an appointment to turn in their collection more often than the time stated above.
- One zip-type bag will be used for the parts to be collected from each beaver. Each bag must be labeled with the landowner's name and the site identified. All parts collected shall be frozen when brought to the District office.
- After verification that the beavers were properly collected, a pay request is completed and forwarded to the County Finance office for processing payment.

- If the payee is not a vendor with the county, the completion of a W-9 form is required before payments are processed. (This is a one-time document unless client's information changes.)
- If the bounty exceeds \$200, the District office is required to submit a Purchase Order with the Columbus County Finance Department. This could delay payment, therefore; please allow up to 6 weeks for payment.
- The County Finance office will mail the check directly to the landowner or designee unless otherwise requested.
- By signing below, I agree that I have read understand these guidelines for the Columbus County Beaver Bounty Program.

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**Signature**

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**Date**

# COLUMBUS COUNTY BEAVER BOUNTY PROGRAM APPLICATION

(PLEASE PRINT ALL INFORMATION EXCEPT SIGNATURE)

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**CELL:** \_\_\_\_\_

MAP(S) ATTACHED: (Circle One)      YES      NO

PROPERTY NUMBER(S): \_\_\_\_\_  
(Tax Maps Only)

TRAPPER'S NAME: \_\_\_\_\_  
(If landowner is trapping his own land, indicate "SELF" above.)

TRAPPER'S ADDRESS: \_\_\_\_\_

TRAPPER'S PHONE #: \_\_\_\_\_



By initialing this box, I the landowner of the above said properties give the County of Columbus permission to pay the trapper listed above the bounty from the beaver collected on my property

**DISCLAIMER:** I hereby apply for beaver management under the Columbus County Beaver Bounty Program on my property located in Columbus County. I assume full responsibility, and liability, of beaver management on my property and in no way will I hold Columbus County, its employees, nor any agencies or committees appointed by, or contracted with Columbus County responsible for any disturbance associated with beaver management on my property. I also understand that any misrepresentation of locations of where beaver are taken from, or the number turned in for bounty while participating in this program will be considered fraud and may cause landowner and trapper to be subject to criminal prosecution. Any misrepresentation by the landowner or trapper participating in this program will cause both landowner and trapper to be banned from the Columbus County Beaver Bounty Program. I hereby understand that the Information provided for this program is considered public information and it may be subject to disclosure under the North Carolina Public Records Act.

Permission granted for trapping shall not exceed 12 months.

Beginning Date: \_\_\_\_\_

Ending Date: \_\_\_\_\_

\_\_\_\_\_  
**LANDOWNER SIGNATURE**

\_\_\_\_\_  
**DATE**



D-111-1711